



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Dr. Garry Einicke — Section Chair IEEE Queensland.	Dr. Tony Sahama—Secretary IEEE Queensland
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Minutes of Meeting held on August 11, 2015

Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent	Via Skype
Chair	Garry Einicke	X			
Vice Chair	Daniel (Mehdi) Eghbal	X			
Secretary	Tony Sahama	X			
Treasurer	Mike Robinson	X			
Immediate Past Chair	Tapan Saha	X			
Newsletter Editor	Hugo G. Espinosa	X			
Webmaster	Mike Robinson	X			
Professional Activities	Aiireza Jolfaei	X			
Membership Development chair	Yateendra Mishra			X	
Awards & Recognition	Preethi Chandra				X
Student Activities Chair	<i>Ranju Manda</i>	X			
Educational Activities Chair	Kalum P. Udagepola				X
Engineers Australia Liaison	Tapan Saha	X			
TISP	Mike Robinson	X			
Women in Engineering (Chair)	Alexandra Posoldova	X			
Women in Engineering (Vice chair)	Bafrin Zarei				X
Women in Engineering (Secretary)	Marie Luise Wille		X		
Aerospace and Electronic Systems Chapter (Chair)	Robert Kennedy				X
Aerospace and Electronic Systems Chapter (VC)	Kim Morris			X	
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X	
Computational Intelligence Chapter (Chair)	Andrew Lewis			X	
Computational Intelligence Chapter (VC)	Amin Gharipour				X
Computational Intelligence Chapter (Sec)	Zahra Jadidi			X	
Computer Chapter (Chair)	Tomasz Piotr Bednarz			X	
Computer Chapter (VC)	Ruslan Puscasu			X	
Computer Chapter (Sec)	Mike Robinson	X			
Control Sys/Robo & Auto Chapter (Chair)	Michael Kearney				X
Control Sys/Robo & Auto Chapter (VC)	James Brodie		X		
Control Sys/Robo & Auto Chapter (Sec)	Vacant				
Engineering in Medicine & Biology Chapter (Chair)	Stephen Wilson		X		
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi			X	
Engineering in Med. & Biology Chapter (Sec)	Vacant				
MTT/AP Chapter (Chair)	Greg Hislop	X			
MTT/AP Chapter (VC)	Konstanty Bialkowski	X			
MTT/AP Chapter (Secretary)	Antony Lui	X			
Power & Energy Chapter (Chair)	Chandima Ekanayake	X			
Power & Energy Chapter (VC)	Nilesh Modi	X			
Power & Energy Chapter (Secretary)	Ruifeng (Richard) Yan		X		
Power and Energy Chapter (Student rep)	Jaroslav Krata			X	
Signal Pro & Comms Chapter (Chair)	Andrew Bradley			X	
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson	X			
Signal Pro & Comms Chapter (Sec)	Dharmika Jayalath			X	
Young Professionals Affinity Group (Chair)	Mohammad Amanzadeh	X			
Young Professionals Affinity Group (VC)	Reuben Peterkin	X			
Young Professionals Affinity Group (Sec)	<i>Rob Makaremi</i>	X			
Student Counsellor QUT	Seyit Camtepe			X	
Student Counsellor UQ	Rahul Sharma	X			
Student Counsellor GU-GC	Jahangir Hossain			X	
Student Counsellor GU-Nathan	Sascha Stegen			X	
Student Counsellor USQ	Paul Wen			X	
Student Counsellor CQU – Brisbane	Mary Tom		X		
Student Counsellor CQU – Rockhampton	Edward Palmer				X
UQ Student Branch Chair	Jeremy Taylor	X			
UQ Student Branch Treasurer	MB Mhd Noor			X	
Australian Oceanic Engineering Chapter	Navinda Kottege			X	
Power and Energy Chapter (student rep)	Hanxiao Zheng			X	
IEEE HKN Chair	Mehdi Mosadeghy			X	



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Number	Item	Action	Actioned
Chair: Garry Einicke opened the meeting with welcoming the members			
1.0	Attendance and apologies.	As noted	Secretary
2.0	Confirmation of agenda.	Moved by chair	vice-Chair
3.0	Acceptance of minutes of the last meeting.	Moved by Tapan and seconded by Chandima. Few corrections were proposed of the minutes (sections 7.0 and 7.1) and it was corrected.	No objections from the members, passed unanimously
4.0	Business arising from the last meeting.	No items were reported	Chair
5.0	Committee Coordination – Section Chair.	Section chair requested to help each section organising chapter activities in order to keep active engagement	Chair
6.0	Reports from the Section Committee		
6.2	Vice-chair Daniel	Chapter chairs were reminded of minimum required number of technical activities as well as submitting the L31 form soon after each event. - Reported about activities and requested for senior membership drive funding support of \$400. This request support by the committee. Moved by Tapan and seconded by Vaughan	Tapan Saha (TS1) and vice-chair
6.3	Immediate past chair report (plus Engineering Australia report)	- The levy proposal was approved by the most Australian sections of IEEE and still waiting for final approval by the IEEE AC due to pending of approval from some sections. - The ANZCON conference discussion is in progress with the New Zealand sections and Council - Discussion is continuing on 50 year celebration event of IEEE - IEEE Corporation legal issue discussion is going on and	



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		no further information for reporting is available at this stage.	
6.4	Secretary report 6.4.1 6.4.2 6.4.3	<ul style="list-style-type: none"> - Secretary notified the committee appointment of AES chapter vice-chair Kim Morris - Student activity chair Ranju Mandal accepted the office - As a UQ student branch counsellor, Rahul Sharma accepted the office while Vaughan Clarkson will be available to help secretary role 	TS2 and Vaughan
6.5	Treasurer 6.5.1 and 6.5.2	<ul style="list-style-type: none"> - The secretary will be away during first quarter of 2016 - Financial report was circulated via e-mail. No critical comments however the Treasurer (MJR) stated the financial position of the QLD section - The ATO query and reporting mechanism were reported - Name of the deposit account and interest accumulation including operational matters discussed - The treasurer proposed that the interest on the term deposit 307188229 should compound instead of being paid into the everyday account. There was unanimous agreement for this change. 	Mike
6.6	Awards & Recognition	<ul style="list-style-type: none"> - Preethi informed the committee documents are under preparation and in good order 	MJR and PC
6.7	Professional Activities	<ul style="list-style-type: none"> - Alireza informed the committee that Cyber Security Conference proposal was not successful and such activities to be rescheduled with more help - Guest speakers to be organised in consultation with QUT Information Security discipline 	Alireza (and Tony Sahama)
6.8	Student Activities	<ul style="list-style-type: none"> - Ranju (the new office) introduced himself and informed the committee activities are in consideration 	Ranju
6.9	Membership Development	<ul style="list-style-type: none"> - No report (the secretary will talk to Yateendra) 	Vaughan,

		<ul style="list-style-type: none"> - Vaughan proposed possibilities of linking activities for the membership awareness, development & recruitments 	TS2 (and Yateendra)
6.10	Educational Activities	<ul style="list-style-type: none"> - Kalum reported that he was expecting to get his proposal approval, but haven't fortunate. His next expectation is to organise Geographical Information Systems seminar at UQ, QUT and Griffith during November. - Kalum requested additional help on finding suitable staff officers in each university to organise the event. - Committee members responses were unfortunately, could not find any contact at UQ and Griffith contact at the meeting who could offer you help but - Tony volunteered to help Kalum to get contact with a group at QUT. 	Kalum (and Tony)
6.11	<p>Newsletter Editor</p> <p>The URL for the July newsletter is http://tinyurl.com/nkjc6bm</p>	<ul style="list-style-type: none"> - Hugo updated that the third issue of the newsletter and the due date is 21st August. And requested members to support to complete the third issues of the newsletter. 	HE (and all)
6.12	Webmaster	<ul style="list-style-type: none"> - Mobile friendly web development is continuing - The section web to be linked with AC site under consideration 	MJR
6.13	TISP	<ul style="list-style-type: none"> - MJR reported that successful on getting \$400 funding support - Stephen reported that a meeting with UQ EAIT faculty marketing and informed of the grant and IEEE desire to re-invigourate TISP. UQ EAT is happy to help with logistics and school introductions - Further Stephen proposed the following plan. - 1) I review the TISP plans and select a small number of relevant areas for our expertise. (how is updated list going?) 	Stephen and MJR



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		<ul style="list-style-type: none"> - 2) Arrange a recruitment drive for training students for outreach. This should involve QLD student chapter as well. - 3) UQ nominate suitable feeder schools with enthusiastic Science, Maths or IT teachers. - 4) UQ broadcasts availability of outreach activities via web/publications and schedules excursions - There was acceptance that UQ could remunerate our students involved. We need to look at other costs (consumables travel etc...) - If this is acceptable Mike and Stephen, to meet and get it move further 	
7.0	Student Chapter Activities		
	UQ Student Chapter	<ul style="list-style-type: none"> - Jeremy reported that 14th August (forthcoming) event and its composition in technical talk - Informed the committee that liaison with medical devices start-up - Requested funding support of \$200 for the activities in preparation. The committee approved this amount subjected to the financial procedure and protocols that to be followed 	Jeremy
7.1	QUT Student Chapter	- No report	
7.2	QUT Student Chapter	- No report	
7.3	GU (Gold Coast) Student Chapter GU (Nathan) Student Chapter	- No Report - No Report	
7.4	CQU (Brisbane) Student Chapter	- No report	
7.5	CQU (Rockhampton) Student Chapter	<ul style="list-style-type: none"> - Ed reported activities on first year student talk at Rockhampton and Mackay campuses - And that Mackay event was supportive with 12 members attendance - Activities are continuing on recruitment front 	Ed Palmer
7.5	USQ Student Chapter	- No report	



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8.0 Chapter and Affinity Groups			
8.1	Aerospace & Electronics Systems	<ul style="list-style-type: none"> - Robert discussed about the Radar conference (in Brisbane to possibilities of having support - Vaughan added that the importance of organising this conference and challenges however to help Robert and work with the chapter to get this event a success 	Robert Kennedy (Vaughan)
8.2	Computational Intelligence	<ul style="list-style-type: none"> - Amin reported that the CIS had 2 events, invited Jim Bezdek (April) as a distinguished lecturer. - And, planning for seminar on July. - TITLE: 'An enhanced Flood Forecasting and Decision Support System for the Gold Coast - 'Speaker: Dr Hamid Mirfenderesk, The Coordinator of the Gold Coast City Council Management Team, Casual Lecturer at the Queensland University of Technology, and Adjunct Associated Professor at the Griffith University - It is also noted the L31 reporting will be completed accordingly 	Andrew Lewis and Amin Gharipour
8.3	Computer Society	<ul style="list-style-type: none"> - MJR reported that the CS chair is now located at QUT 	MJR
8.4	Control Systems/Robotics & Automation	<ul style="list-style-type: none"> - No report ? 	Michael Kearney
8.5	Engineering in Medicine & Biology	<ul style="list-style-type: none"> - Linking the activities listed in item 6.13 (require clarification from Mike and Stephen) - Requested funding support of \$200 for the proposed activities. The committee approved this amount subjected to the financial procedure and protocols that to be followed 	Stephen Wilson (and Mike)
8.6	Microwave Theory & Techniques/Antennas & Propagation	<ul style="list-style-type: none"> - Greg reported new DL activities from California being organised 	Greg Hislop
8.7	Power & Energy/DEIS	<ul style="list-style-type: none"> - Chandima reported the organised seminar with a 	



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		<ul style="list-style-type: none"> - delegate from Xian Jeothong University. - Daniel has informed that a seminar has been held at Energex and during this seminar IEEE PES Queensland chapter outstanding engineer award is offered to Mr. Peter Price. - APPEEC 2015 update - Paper reviewing continues - Grant from IEEE PES to support students who are participating the conference. Committee is planning to use this grant to award \$250 registration discount for 40 students. A committee has been formed to execute this plan. - Conference committee is working on the technical program. - For APPEEC 2015 \$23K worth sponsorship from local industries is conformed. 	Chandima and Nilesh
8.8	Signal Processing/Communications	<ul style="list-style-type: none"> - Vaughan reported next event and its progress 	Vaughan
8.9	Young Professionals	<ul style="list-style-type: none"> - 25th of August Networking event to go ahead with at least 15 attendees; - A funding support of \$200 was approved by committee for the networking event, subject to a formal reporting; - Mohammad asked a question about future joint event opportunities. He was advised that it requires to be advertised as an IEEE event on vTool, includes IEEE sign in the event flyer, and be a free event or fee to be paid to IEEE. 	Mohammad Amanzadeh and Reuben Peterkin
8.10	Women In Engineering	<ul style="list-style-type: none"> • Marie-Luise Wille gave speech to first year physic students on QUT to promote Women in Engineering to new students • Upcoming event the Perfect Pitch: <ul style="list-style-type: none"> ○ Workshop will be on 16th of September 2015 	Alexandra Posoldova



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		<p>from 3-5pm</p> <ul style="list-style-type: none">○ Competition will be on 30th of September from 3-5pm○ the room is booked at QUT for both events, flyers are set and event created in vTools for the first of them○ the professional coach on public speaking hired for these events will provide an invoice for billing purposes <p>Alexandra Posoldova will be overseas at conferences from 18th of August until 26th of September.</p>	
8.12	AOEC [Australian Oceanic Engineering Chapter]	No report	Navinda Kottege
9.0	Other business.	Nil	
10.0	Next meeting.	08 th September 2015	