



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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Minutes of Meeting held on June 09, 2015

Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent	Via Skype
Chair	Garry Einicke	X			
Vice Chair	Daniel (Mehdi) Eghbal	X			
Secretary	Tony Sahama	X			
Treasurer	Mike Robinson	X			
Immediate Past Chair	Tapan Saha	X			
Newsletter Editor	Hugo G. Espinosa	X			
Webmaster	Mike Robinson	X			
Professional Activities	Alireza Jolfaei		X		
Membership Development chair	Yateendra Mishra		X		
Awards & Recognition	Preethi Chandra				X
Student Activities Chair	Vacant				
Educational Activities Chair	Kalum P. Udagepola	X			
Engineers Australia Liaison	Tapan Saha	X			
TISP	Mike Robinson	X			
Women in Engineering (Chair)	Alexandra Posoldova				X
Women in Engineering (Vice chair)	Bafrin Zarei				X
Women in Engineering (Secretary)	Marie Luise Wille	X			
Aerospace and Electronic Systems Chapter (Chair)	Robert Kennedy				X
Aerospace and Electronic Systems Chapter (VC)	Vacant				
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X	
Computational Intelligence Chapter (Chair)	Andrew Lewis				X
Computational Intelligence Chapter (VC)	Amin Gharipour				X
Computational Intelligence Chapter (Sec)	Zahra Jadidi			X	
Computer Chapter (Chair)	Tomasz Piotr Bednarz		X		
Computer Chapter (VC)	Ruslan Puscasu	X			
Computer Chapter (Sec)	Mike Robinson	X			
Control Sys/Robo & Auto Chapter (Chair)	Michael Kearney			X	
Control Sys/Robo & Auto Chapter (VC)	James Brodie		X		
Control Sys/Robo & Auto Chapter (Sec)	Vacant				
Engineering in Medicine & Biology Chapter (Chair)	Stephen Wilson	X			
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi			X	
Engineering in Med. & Biology Chapter (Sec)	Vacant				
MTT/AP Chapter (Chair)	Greg Hislop	X			
MTT/AP Chapter (VC)	Konstanty Bialkowski	X			
MTT/AP Chapter (Secretary)	Antony Lui	X			
Power & Energy Chapter (Chair)	Chandima Ekanayake		?		
Power & Energy Chapter (VC)	Nilesh Modi	X			
Power & Energy Chapter (Secretary)	Ruifeng (Richard) Yan	X			
Power and Energy Chapter (Student rep)	Jaroslav Krata		X		
Signal Pro & Comms Chapter (Chair)	Andrew Bradley		?		
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson		X		
Signal Pro & Comms Chapter (Sec)	Dhammika Jayalath			X	
Young Professionals Affinity Group (Chair)	Mohammad Amanzadeh	X			
Young Professionals Affinity Group (VC)	Reuben Peterkin	X			
Young Professionals Affinity Group (Sec)	Vacant				
Student Counsellor QUT	Seyit Camtepe			X	
Student Counsellor UQ	Vaughan Clarkson		X		
Student Counsellor GU-GC	Jahangir Hossain		X		
Student Counsellor GU-Nathan	Sascha Stegen				X
Student Counsellor USQ	Paul Wen			X	
Student Counsellor CQU – Brisbane	Mary Tom				X
Student Counsellor CQU – Rockhampton	Edward Palmer				X
UQ Student Branch Chair	Jeremy Taylor			X	
UQ Student Branch Treasurer	MB Mhd Noor			X	
Australian Oceanic Engineering Chapter	Navinda Kottege		?		
Power and Energy Chapter (student rep)	Hanxiao Zheng	X			
IEEE HKN Chair	Mehdi Mosadeghy	X			



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Number	Item	Action	Actioned
	Acting Chair: Daniel Eghbal opened the meeting with welcoming the members		
1.0	Attendance and apologies.	As noted	Secretary
2.0	Confirmation of agenda.	Tabled (requested for items to be covered by the Chair)	vice-Chair
3.0	Acceptance of minutes of the last meeting.	Tapan moved and seconded by Konstanty	No objections from the members, passed unanimously
4.0	Business arising from the last meeting.	Missing banners (e.g., 2 banners QLD section, 1 banner PS Qld and 1 banner 30 th Celebration) are to be located (Tapan). Members moved motion to trace the banners by approaching members at that of the office. Record to be taken about the banners. Item 6.4.3 was approved. Item 6.4.1 resolved. Item 6.4.2, student activities chair yet to be resolved.	Vice-Chair and Tapan Saha
5.0	Committee Coordination – Section Chair. Covers 6.1, 6.2, and 6.3 discussed as per the agenda items. Item 6.4 was taken-up under the item 4.0	<ul style="list-style-type: none"> - Item 6.1:- ICRA conference to be held in 2018. Prof. Peter Corke organising the event. QLD Engineering conference to be held 10th June - Item 6.2:- Nomination for 2016 office bearers to be called by mid-October 2015. AGM venue to be decided and exploring for suitable venue is pending. The venue was proposed by the chair from members’ responses that to be UG BLD 14 and date to be confirmed (action item) - Item 6.3:- R10 chapter chair meeting is progressing 	Daniel Eghbal (DE) Tapan Saha (TS1)



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		however its taking time longer than expected. The liaison was not productive and healthy. Australian council activities pending. Paper completion is pending.	
6.0	Reports from the Section Committee		
6.1 - 6.3	Chair and Vice Chair Taken up under item 5.0 above	- Information provided under item 5.0 above	Garry and DE
6.3	Immediate past chair report (plus Engineering Australia report) Taken up under item 5.0 above	- Information provided under item 5.0 above, item 6.3	Tapan Saha (TS1)
6.4	Secretary report Taken up under item 4.0 above	- Information provided under item 4.0 above	MJR
6.5	Treasurer 6.5.1 and 6.5.2	- Financial report was circulated via e-mail. No critical comments however the Treasurer (MJR) stated the financial position of the QLD section - Bank balances and liability to IEEE unresolved - Each chapter (society) need to have minimum of two (2) events/yr. Failing to do so will have penalties e.g., disqualifying to continue. - The GST related reporting require only if GST related activities are occurred. It is understood the committee members are responsible for these activities hence Treasurer (MJR) to be the public office under taking such activities. This motion was moved by Gary and seconded by TS2. It was noticed that until APEEC conference is over this process to be continued.	
6.6	Awards & Recognition	- PC presented via Skype that the recording of award and revealing such information and pertaining actions to be taken during next few months times.	MJR and PC



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6.7	Professional Activities	- No report	
6.8	Student Activities Item 6.8.1	- (Prof. Brian Lovell) Student thesis prizes for 2015 was discussed - \$500 by section (Garry proposed) and it was discussed this to be continued for 5yrs term (Tapan)	
6.9	Membership Development	- No report	
6.10	Educational Activities	- Kalum is planning to organise activities.	Kalum
6.11	Newsletter Editor	- Hugo updated the committee progress of the newsletter that to be out by 30 th June - Clarification on call for nomination to follow (action item) - ICASS nomination to be clarified. - Requested volunteers for forthcoming newsletter edition	HE (and all)
6.12	Webmaster	- No report - Responsive Web Design (RWD) is under construction.	MJR
6.13	TISP	- Funding application for R10 submitted on high school teachers STEM activities, but no responses on funding outcomes	MJR
7.0	Student Chapter Activities		
	QUT Student Chapter	- Promoting IEEE activities on 10 th June	Hans
7.1	UQ Student Chapter	- No report	Vaughan
7.2	QUT Student Chapter	- No report	
7.3	GU (Gold Coast) Student Chapter GU (Nathan) Student Chapter	- No Report - No Report	
7.4	CQU (Brisbane) Student Chapter	- A member drive is on the plan	Mary Tom
7.5	CQU (Rockhampton) Student Chapter	- A member drive is on the plan	Ed Palmer
7.5	USQ Student Chapter	- Student drive and NASA guest talk is taking place. Paul Wen requested \$200 funding support for the activities. This request was approved subjected to formal reporting	Paul Wen
8.0	Chapter and Affinity Groups		

8.1	Aerospace & Electronics Systems	<ul style="list-style-type: none"> - Reported that the AES event was well-received and the lecture by Dr John Norgard who spoke about missions at NASA and the EMI/EMC problems they face during testing and analysis at QUT (Thanks to Dr Luis Mejias Alvarez for room booking). 	Robert Kennedy
8.2	Computational Intelligence Item 9.1 (under AoB) discussed	<ul style="list-style-type: none"> - Reported that the DL in April was successful event with considerable numbers were in attendance from both Gold Coast and Nathan campuses of the Griffith University. The L31 report was pending and required financial reporting to be submitted. - Amin proposed the seminar agenda for 23rd July and Andrew seconded. The members of the house approved the \$200 funding request subjected to formal reporting 	Andrew Lewis and Amin Gharipour
8.3	Computer Society	<ul style="list-style-type: none"> - No report 	MJR
8.4	Control Systems/Robotics & Automation	<ul style="list-style-type: none"> - Ruslan reported the CS meetings and LS1 activities, further update to be reported next meeting 	Ruslan Puscasu
8.5	Engineering in Medicine & Biology	<ul style="list-style-type: none"> - Stephen reported on PA hospital cardiac tech event and requested \$200 funding support. The committee approved the funding request subjected to formal reporting. - BCEC meeting was forwarded with career and research symposium attracting local school students and promotional activities are planned. - Nilesch Modi to provide promotional materials 	Stephen Wilson and Nilesch Modi
8.6	Microwave Theory & Techniques/Antennas & Propagation	<ul style="list-style-type: none"> - Greg reported Prof. King LEE (Duke University) DL activities and LS1 submission - Future 3 DL activities are in preparation by next few months - The event to be reported to as newsletter items 	Greg Hislop

8.7	Power & Energy/DEIS	<ul style="list-style-type: none"> - Nilesch reported that the organised lecture event was successful - There were six applicants for student travel grants and the moderation process is pending. The action to be taken with Garry and reported to next meeting - APECC conference and sponsorship items are pending 	Nilesch Modi
8.8	Signal Processing/Communications	<ul style="list-style-type: none"> - A seminar to be organised by Andrew Bradley (Garry and Vaughan) 	TBC
8.9	Young Professionals	<ul style="list-style-type: none"> - Mohammad Amanzadeh and Reuben Peterkin presented the student activities to take place as initiatives. A request on funding support of \$200, which was approved by the committee, subjected to formal reporting of the event including reconciliation of budget items. 	Mohammad Amanzadeh and Reuben Peterkin
8.10	Women In Engineering 8.10.1 and 8.10.2	<ul style="list-style-type: none"> - The R10 funding support is pending - Classification of Computer Society or WiE, pending action - LS1 (vTool) activities pending - Advertisements activities to take place (action item) - Funding support of \$200 was approved, reporting is pending - WiE banner to be created and reported the cost factors associated with this event 	Alexandra Posoldova and Marie Luise Wille
8.12	AOEC [Australian Oceanic Engineering Chapter]	No report	Navinda Kottege
9.0	Other business.	<ul style="list-style-type: none"> - 9.1 was discussed earlier under the item 8.2 - Additional item 9.2 was to discuss about ANZSCON 2014 and MJR requested the report - VPP financial report is well over due (1yr old) hence the reconciliation is required (action item) 	DE, MJR and Tapan
10.0	Next meeting.	14 th July 2015	



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