



**QUEENSLAND SECTION**  
**THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.**

ARBN 078 576 495

Prof. Tapan Saha- Section Chair IEEE Queensland	Dr Rahul Sharma— Secretary IEEE Queensland
Phone: 07 33653962, 0422001378	Phone: 07-3365 7240, 0401314307
Fax: 07-33654999	Fax:
Email: <a href="mailto:saha@itee.uq.edu.au">saha@itee.uq.edu.au</a>	Email: <a href="mailto:rahul.sharma@uq.edu.au">rahul.sharma@uq.edu.au</a>

**Minutes of Meeting 9<sup>th</sup> July, 2013**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

<b>Office</b>	<b>Attendance</b>	<b>Present</b>	<b>Apology</b>	<b>Absent</b>
Chair	Tapan Saha	X		
Vice Chair	Mike Robinson	X		
Secretary	Rahul Sharma	X		
Treasurer	Ruifeng (Richard) Yan	X		
Immediate Past Chair	Abbas Bigdeli		X	
Newsletter Editor	Robert Ellen	X		
Webmaster	Nilesh Modi	X		
Professional Activities	Vacant			
Membership Development chair	Chandima Ekanayake	X		
Awards & Recognition	Mike Robinson	X		
Student Activities Chair	Jack Gaynor		X	
Educational Activities Chair	<i>Vacant</i>			
Engineers Australia Liaison	Tapan Saha	X		
Women in Engineering	Mary Tom	X		
Women in Engineering (Vice chair)	Sandra Mau			X
Women in Engineering (Secretary)	Mahnaz Shafiei			X
Aerospace and Electronic Systems Chapter	Garry Einicke			X
Aerospace and Electronic Systems Chapter (VC)	Steve Ashfield			X
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X
Computational Intelligence Chapter	Ross Haywood			X
Computational Intelligence Chapter (VC)	Jun Jo			X
Computational Intelligence Chapter (Sec)	<i>Vacant</i>			
Computer Chapter	Mike Robinson	X		
Computer Chapter (VC)	Brian Lovell			X
Computer Chapter (Sec)	Vacant			
Control Sys/Robo & Auto Chapter	John Billingsley		X	
Control Sys/Robo & Auto Chapter (VC)	Michael Kearney	X		
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	Mohan Karunanithi		X	
Engineering in Med & Biology Chapter (VC)	Steve Wilson	X		
Engineering in Med. & Biology Chapter (Sec)	Amol Waghlikar			X
MTT/AP Chapter	Konstanty Bialkowski	X		
MTT/AP Chapter (VC)	David Ireleand			X
MTT/AP Chapter (Secretary)	Morteza Shahpari	X		
Power & Energy Chapter	Mehdi Eghbal	X		
Power & Energy Chapter (VC)	Chandima Ekanayake	X		
Power & Energy Chapter (Secretary)	Nilesh Modi	X		
Power and Energy Chapter (Student rep)				
Signal Pro & Comms Chapter	Vaughan Clarkson		X	
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath	X		
Signal Pro & Comms Chapter (Sec)	Vacant			



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GOLD Affinity Group	Alexandra Price	X		
GOLD Affinity Group (VC)	Prachi Redey		X	
GOLD Affinity Group (Sec)	Matthew Zillman		X	
Student Counsellor QUT	Jacob Coetzee			X
Student Counsellor UQ	Vaughan Clarkson		X	
Student Counsellor GU-GC	Jahangir Hossain			X
Student Counsellor GU-Nathan	Sascha Stegen			X
Student Counsellor USQ	Paul Wen			X
Student Counsellor CQU – Brisbane	Mary Tom	X		
Student Counsellor CQU – Rockhampton	Aruna Jayasuriya			X
UQ Student Branch Chair	Lavish Lalwani		X	



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Accepted	
3.0	Acceptance of minutes of the last meeting.	Accepted	
4.0	Business arising from the last meeting.		
5.0	Committee Coordination – Section Chair.	Attached.	
6.0	Reports from the Section Committee		
6.1	Vice Chair	1. Planning for this year's AGM in progress	
6.2	Secretary	No report.	
6.3	Treasurer	- The monthly report circulated on 4/7/2013. - MJR thanked for submitting the reports by the due dates resulting in 10% bonus.	
6.4	Awards & Recognition	No report.	
6.5	Professional Activities	No report.	
6.6	Student Activities	No report.	
6.7	Membership Development	-The possibility for forming a new section for DIS discussed and proposed that the chapter may be formed as a joint chapter with PES. - Action: CE to circulate the list of new members and report the member growth in R10 newsletter.	CE



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6.8	Educational Activities	No report.	
6.9	Newsletter Editor	<ol style="list-style-type: none"> <li>1. Last edition published in June.</li> <li>2. Next one planned for the end of September.</li> <li>3. Action: Call for nominations for 2014 offices.</li> </ol>	TKS/RS
6.10	Webmaster	<ol style="list-style-type: none"> <li>1. R10 newsletter published</li> <li>2. The details of the student counsellors to be updated.</li> </ol>	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	Events to be planned for the next semester.	
7.2	UQ Student Chapter	<ul style="list-style-type: none"> <li>- Lavish acknowledges that he is required to keep of log of his spendings and receipts, so that the section is aware of how he used the funding that was provided.</li> <li>- Call for Nominations for 2014 offices will be issued soon.</li> </ul>	
7.3.1	GU (GC) Student Chapter	No report.	
7.3.2	GU (Nathan) Student Chapter	No report.	
7.4.1	CQU (Brisbane) Student Chapter	Member drive to be organised soon.	
7.4.2	CQU (Rockhampton) Student Chapter	No report.	
7.5	USQ Student Chapter	No report.	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	No report.	
8.2	Computational Intelligence	<p>No report.</p> <p>Action: Ross to be contacted for an update.</p>	TKS/RS



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8.3	Computer Society	No report.	
8.4	Control Systems/Robotics & Automation	Planning in progress for a seminar towards the end of September and DL. Action: MK to obtain the budgetary plan to invite the DL from Melbourne.	MK
8.5	Engineering in Medicine & Biology	<ol style="list-style-type: none"><li>1. An event planned for August 5.</li><li>2. Planning in progress for a Careers Workshop to be organised in collaboration with UQ and QUT in Nov/Dec.</li></ol>	
8.6	Microwave Theory & Techniques/Antennas & Propagation	<p>1 Seminar in past month</p> <ul style="list-style-type: none"><li>- Postgraduate/recent graduate workshop with students from UQ and Griffith</li><li>- Good feedback from students who presented.</li></ul> <p>1 Seminar in this month</p> <ul style="list-style-type: none"><li>- EM Solutions Pty Ltd about Satellite Broadband on the Move.</li></ul> <p>Some future seminars planned from other companies later this year.</p>	
8.7	Power & Energy	<ul style="list-style-type: none"><li>- PES QLD won \$810 for being a High Performance Chapter in 2012</li><li>-Progress on DL program for August : 2 nights accommodation booked, transfer from Brisbane to the Gold Coast need to be sorted out</li><li>- Two technical seminars in July ( July 10th, July 15th) at</li></ul>	



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		Engineers Australia - Filling vacant positions for PES UQ Student Branch	
8.8	Signal Processing/Communications	A seminar scheduled for 19th July, to be given by Sanjeev Naguleswaran, entitled 'Dynamic Wireless Networks: Design and Optimisation for Critical Operations'.  A number of other events are in the planning stages.	
8.9	Graduates of Last Decade	Planning in progress for about 6 events this year.	
8.10	Women In Engineering	Planning in progress for two seminars including one on robotics and the second on nanotechnology.	
9.0	Other business.		
10.0	Next meeting.	August 13	