



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Prof. Tapan Saha- Section Chair IEEE Queensland	Dr Rahul Sharma— Secretary IEEE Queensland
Phone: 07 33653962, 0422001378	Phone: 07-3365 7240, 0401314307
Fax: 07-33654999	Fax:
Email: saha@itee.uq.edu.au	Email: rahul.sharma@uq.edu.au

Minutes of Meeting 14th May, 2013

Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Tapan Saha	X		
Vice Chair	Mike Robinson	X		
Secretary	Rahul Sharma		X	
Treasurer	Ruifeng (Richard) Yan	X		
Immediate Past Chair	Abbas Bigdeli		X	
Newsletter Editor	Robert Ellen	X		
Webmaster	Nilesh Modi	X		
Professional Activities	<i>Vacant</i>			
Membership Development chair	Chandima Ekanayake	X		
Awards & Recognition	Mike Robinson	X		
Student Activities Chair	Jack Gaynor	X		
Educational Activities Chair	<i>Vacant</i>			
Engineers Australia Liaison	Tapan Saha			
Women in Engineering	Mary Tom			
Women in Engineering (Vice chair)	Sandra Mau			
Women in Engineering (Secretary)	Mahnaz Shafiei			
Aerospace and Electronic Systems Chapter	Garry Einicke		X	
Aerospace and Electronic Systems Chapter (VC)	Steve Ashfield			
Aerospace and Electronic Systems Chapter (Sec)	John Davies			
Computational Intelligence Chapter	Ross Haywood			
Computational Intelligence Chapter (VC)	Jun Jo			
Computational Intelligence Chapter (Sec)	<i>Vacant</i>			
Computer Chapter	Mike Robinson			
Computer Chapter (VC)	<i>Vacant</i>			
Computer Chapter (Sec)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter	John Billingsley	X		
Control Sys/Robo & Auto Chapter (VC)	Michael Kearney	X		
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	X		
Engineering in Med & Biology Chapter (VC)	Steve Wilson			
Engineering in Med. & Biology Chapter (Sec)	Amol Waghlikar			
MTT/AP Chapter	Konstanty Bialkowski	X		
MTT/AP Chapter (VC)	David Ireleand			
MTT/AP Chapter (Secretary)	Morteza Shahpari			
Power & Energy Chapter	Mehdi Eghbal	X		
Power & Energy Chapter (VC)	Chandima Ekanayake	X		
Power & Energy Chapter (Secretary)	Nilesh Modi			
UQ Student Branch Chapter Chair	Lavish Lalwani	X		
Signal Pro & Comms Chapter	Vaughan Clarkson	X		
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath			
Signal Pro & Comms Chapter (Sec)	<i>Vacant</i>			

QUEENSLAND SECTION



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

GOLD Affinity Group	Alexandra Price	X		
GOLD Affinity Group (VC)	Prachi Redey	X		
GOLD Affinity Group (Sec)	Matthew Zillmann		X	
Student Counsellor QUT	Jacob Coetzee		X	
Student Counsellor UQ	Vaughan Clarkson	X		
Student Counsellor GU-GC	Jahangir Hossain			
Student Counsellor GU-Nathan	Sascha Stegen		X	
Student Counsellor USQ	Paul Wen			
Student Counsellor CQU – Brisbane	Mary Tom			
Student Counsellor CQU – Rockhampton	Aruna Jayasuriya			X



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted. Lavish Lalwani and Prachi Redey in attendance.	
2.0	Confirmation of agenda.		
3.0	Acceptance of minutes of the last meeting.	Meeting minutes accepted.	
4.0	Business arising from the last meeting.		
5.0	Committee Coordination – Section Chair.	<ul style="list-style-type: none"> - Action: Add Lavish to meeting list. Add Prachi to meeting list and Queensland committee email. - Need to fund \$265 for an IEEE-WIE event (held on May 9). 55 registered and 50 attended. - Committee approved adding IEEE QLD Section Treasurer (Ruifeng YAN) to the signatories of ICIP2013 account and electronic access to this account (BSB: 313-140, Account: 12046032) - Committee approved adding Brian Lovell as Vice Chair of Computer Chapter. - Committee approved opening Merchant Account for ICIP2013 and use IEEE QLD ABN. - SPS have indemnified the IEEE QLD Section for any loss associated with holding ICIP2013. - Section will receive a return of about \$10,000 for involvement in ICIP2013. - R10 Chapter Chairs Meeting in Brisbane will be held from 1-2 March 2014. - Mike Robinson is now TISP Australia Council representative. - Electrical Fraternity Dinner 13th June – six people will represent Queensland section. 	Rahul Sharma
6.0	Reports from the Section Committee		
6.1	Vice Chair	- Brian Lovell appointed as contact officer for the	



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

		<p>handling of GST matters with the ATO with respect to ICIP2013. IEEE local committee has no involvement in GST matters.</p> <ul style="list-style-type: none"> - AGM potentially 28th November 2013. - Action: Mike to investigate options for AGM and associated dinner. 	
6.2	Secretary	N/A	
6.3	Treasurer	<ul style="list-style-type: none"> - Richard to confirm whether PES received High Performing Chapter (~750-800USD). - Currently have term deposits totalling \$66,000. - \$20k deposit (account 307188229) matured on 13/05. Committee agreed that term deposit will be placed in a 4 month special term deposit offer of 4.35%. - Approximately \$17,000 currently available in account for operational expenses by July. 	
6.4	Awards & Recognition		
6.5	Professional Activities		
6.6	Student Activities	<ul style="list-style-type: none"> - Jack is moving to Sydney on 22 May. Still happy to be involved as Student Activities Chair from a distance. - Jack to assist advertising thesis prize in middle of the year. - Lavish accepted as Queensland attendee. R10 SAC will pay cost of attending and registration fee (\$150). 	



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

		<ul style="list-style-type: none"> - Lavish will be flying Brisbane -> Bangkok -> Hyderabad and Queensland section is willing to support Lavish up to \$1500 for flights and other expenses. 	
6.7	Membership Development	<ul style="list-style-type: none"> - Action: Vaughan to transfer LinkedIn ownership of IEEE Queensland Section page to Chandima. - Membership numbers to be circulated after meeting. 	Vaughan Clarkson
6.8	Educational Activities		
6.9	Newsletter Editor	<ul style="list-style-type: none"> - First full edition of newsletter to be in the beginning of June (no later than 7th June). - Robert Ellen to send out call for contributions before Friday 24th May. 	
6.10	Webmaster		
6.11	Teacher In Service Program	<ul style="list-style-type: none"> - Conversion of lesson plans to a version which aligns with the Australian curriculum is falling behind and will not be finished until the end of June. - Should have teacher accessible website with 30/120 lesson plans by the end of June. 	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	<p>No Report.</p> <ul style="list-style-type: none"> - Jacob has a lecture which clashes with these meetings this semester. 	
7.2	UQ Student Chapter	<ul style="list-style-type: none"> - Next event at the beginning of next semester. - Secretary Mio is graduating end of this semester. Will need to advertise. 	



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

7.3.1	GU (GC) Student Chapter	No report.	
7.3.2	GU (Nathan) Student Chapter	No report.	
7.4.1	CQU (Brisbane) Student Chapter		
7.4.2	CQU (Rockhampton) Student Chapter	- Action: Tapan Saha to follow up with Aruna Jayasuriya.	Tapan Saha
7.5	USQ Student Chapter	- John Billingsley reported USQ have had at least one event.	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	No report.	Tapan Saha
8.2	Computational Intelligence	No report.	Tapan Saha
8.3	Computer Society	<ul style="list-style-type: none">- Looking at holding something with the Australian Computing Society.- Suggested potential DL in cooperation with other IEEE computer society chapters in Australia.- Mike Robinson to talk to Brian Lovell about possible events.	
8.4	Control Systems/Robotics & Automation	- Potential DL from Melbourne.	



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

8.5	Engineering in Medicine & Biology	<ul style="list-style-type: none">- Looking at two events:- Career development for students in university to promote CSIRO vacation student program to be held Jul/August.- Technology for ageing research.- Prince Charles hospital technology.	
8.6	Microwave Theory & Techniques/Antennas & Propagation	<ul style="list-style-type: none">- Four events so far this month.- Two more events for this month.	
8.7	Power & Energy	<ul style="list-style-type: none">- PES received outstanding chapter award for last year.- Two distinguished lecturers planned this year with one on 6-7 August.- Committee approved \$400 contribution (\$200 for catering, \$200 for speaker costs) for Nuclear Power seminar. IEEE members will have to pay \$15 to attend in order to cover costs.- 30th May, joint event with EA at no cost to IEEE.	
8.8	Signal Processing/Communications	<ul style="list-style-type: none">- Few events planned. Including hoping local people presenting at a regular technical seminar and two speakers from overseas.	
8.9	Graduates of Last Decade	<ul style="list-style-type: none">- Committee approved Prachi Redey to attend IEEE R10 Congress up to the value of \$1500.	
8.10	Women In Engineering	<ul style="list-style-type: none">- Held a seminar with ACS with 55 people registered and 50 people attending.	
9.0	Other business.	<ul style="list-style-type: none">- R10 meeting: subcommittee for event to be formed at next committee meeting.	



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

10.0	Next meeting.		
------	---------------	--	--