



# QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Prof. Tapan Saha- Section Chair IEEE Queensland	Dr Rahul Sharma— Secretary IEEE Queensland
Phone: 07 33653962, 0422001378	Phone: 07-3365 7240, 0401314307
Fax: 07-33654999	Fax:
Email: <a href="mailto:saha@itee.uq.edu.au">saha@itee.uq.edu.au</a>	Email: <a href="mailto:rahul.sharma@uq.edu.au">rahul.sharma@uq.edu.au</a>

## Minutes of Meeting 12<sup>th</sup> March, 2013

Venue: UQ General Purpose (South) Building, Room 78-421

### Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Tapan Saha	X		
Vice Chair	Mike Robinson	X		
Secretary	Rahul Sharma	X		
Treasurer	Ruifeng (Richard) Yan	X		
Immediate Past Chair	Abbas Bigdeli	X		
Newsletter Editor	Robert Ellen			X
Webmaster	Nilesh Modi	X		
Professional Activities	Vacant			
Membership Development chair	Chandima Ekanayake	X		
Awards & Recognition	Mike Robinson	X		
Student Activities Chair	Jack Gaynor	X		
Educational Activities Chair	Mike Griffin			X
Engineers Australia Liaison	Tapan Saha	X		
Women in Engineering	Mary Tom		X	
Women in Engineering (Vice chair)	Sandra Mau	X		
Women in Engineering (Secretary)	Mahnaz Shafiei			X
Aerospace and Electronic Systems Chapter	Garry Einicke		X	
Aerospace and Electronic Systems Chapter (VC)	Steve Ashfield			X
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X
Computational Intelligence Chapter	Ross Haywood			X
Computational Intelligence Chapter (VC)	Vacant			
Computational Intelligence Chapter (Sec)	<i>Vacant</i>			
Computer Chapter	Mike Robinson	X		
Computer Chapter (VC)	Vacant			
Computer Chapter (Sec)	Vacant			
Control Sys/Robo & Auto Chapter	John Billingsley		X	
Control Sys/Robo & Auto Chapter (VC)	Michael Kearney			
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	<i>Vacant</i>			
Engineering in Med & Biology Chapter (VC)	<i>Vacant</i>			
Engineering in Med. & Biology Chapter (Sec)	<i>Vacant</i>			
MTT/AP Chapter	Konstanty Bialkowski	X		
MTT/AP Chapter (VC)	David Ireleand			X
MTT/AP Chapter (Secretary)	Morteza Shahpari	X		
Power & Energy Chapter	Mehdi Eghbal	X		
Power & Energy Chapter (VC)	Chandima Ekanayake	X		
Power & Energy Chapter (Secretary)	Nilesh Modi	X		
Power and Energy Chapter (Student rep)				
Signal Pro & Comms Chapter	Vaughan Clarkson	X		
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath		X	
Signal Pro & Comms Chapter (Sec)	Vacant			

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GOLD Affinity Group	Alexandra Price	<b>X</b>		
GOLD Affinity Group (VC)	Vacant			
GOLD Affinity Group (Sec)	<i>Vacant</i>			
Student Counsellor QUT	Jacob Coetzee			<b>X</b>
Student Counsellor UQ	Vaughan Clarkson	<b>X</b>		
Student Counsellor GU-GC	Jahangir Hossain		<b>X</b>	
Student Counsellor GU-Nathan	Sascha Stegen	<b>X</b>		
Student Counsellor USQ				
Student Counsellor CQU – Brisbane	Mary Tom		<b>X</b>	
Student Counsellor CQU – Rockhampton	Aruna Jayasuriya		<b>X</b>	



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Confirmed	
3.0	Acceptance of minutes of the last meeting.	Accepted	
4.0	Business arising from the last meeting.		
5.0	Committee Coordination – Section Chair.	<p>5.1 UQ SB recruitment drive: Discount in the first membership payment approved.</p> <p>5.2 R10 meeting update: (1) R10 member number details presented (2) TISP update provided by EAB (3) Humanitarian Activities – IEEE Global Humanitarian Technology Conference (GHTC) 2013.</p> <p>5.3 TKS presented the proposal at the R10 meeting to host the next R10 Section Chair meeting in Brisbane. Overall feedback was positive but high cost a concern.</p> <p>5.4 Counsellors for all SBs now nominated.</p> <p>5.5 Follow-up from the strategic meeting – work in progress</p> <p>5.6 EMB vacant positions: No reply yet. UQ academics to be approached, SG to approach academics in GU.</p> <p>5.7 Section student representatives to be invited in the monthly meetings.</p> <p>5.8 Authority to open a new sub-account for ICASSP 2015 (full details about the account type, names of signatories and the access type are given in the letter attached to the meeting minutes).</p>	TKS, SG
6.0	Reports from the Section Committee		
6.1	Vice Chair	EA invitation for breakfast meeting	
6.2	Secretary	-	



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6.3	Treasurer	<ul style="list-style-type: none"> <li>- Report circulated</li> <li>- Latest account status (excluding the FDs) - \$11,237.34.</li> <li>- 31/12/2012 IBM Australia recruitment event \$500.00</li> <li>- 22/02/2013 Engineers Australia profit share \$4,579.10</li> </ul>	
6.4	Awards & Recognition	AGM certificates to be circulated.	
6.5	Professional Activities	--	
6.6	Student Activities	JG to get in touch with the student counsellors and formulate plans.	JG
6.7	Membership Development	<p>Membership number breakdown for each chapter circulated, possibilities to form new joint chapters discussed.</p> <p>CE to manage the LinkedIn group.</p>	
6.8	Educational Activities	-	
6.9	Newsletter Editor	An update received – The first edition of the news letter expected to be ready before the next meeting	
6.10	Webmaster	<ul style="list-style-type: none"> <li>- Office bearers' webpage updated</li> <li>- GOLD page to be created</li> <li>- Section history to be updated</li> </ul>	NM, AP NM
6.11	TISP	<ul style="list-style-type: none"> <li>- Background presented by MJR for the new committee members</li> <li>- Seminar to train primary school teachers being planned</li> <li>- Proposal for \$1500 support for TISP sessions during 2013 approved by the committee</li> </ul>	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	-	
7.2	UQ Student Chapter	- First student recruitment drive held on March 15	
7.3.1	GU (GC) Student Chapter		
7.3.2	GU (Nathan) Student Chapter	SG to attend UQ recruitment drive event.	
7.4	CQU Student Chapter	L31 submitted by Mary Tom	



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7.5	USQ Student Chapter		
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	-	
8.2	Computational Intelligence	-	
8.3	Computer Society	An Australian Computer Society event held, L31 has been submitted.	
8.4	Control Systems/Robotics & Automation	Planning in progress to invite a speaker from the National Centre for Engineering in Agriculture to talk on application of Machine Vision and other robotic topics.	
8.5	Engineering in Medicine & Biology	-	
8.6	Microwave Theory & Techniques/Antennas & Propagation	<p>-We had a planning meeting in Late February (Reported as a L31)</p> <p>-Decided to apply for both HQ funding from MTT and AP societies.</p> <p>-Early March we had approval from AP Society (\$500 US)</p> <p>-Today we had approval from MTT Society (\$500 US)</p> <p>-We have two upcoming events confirmed,            April - Prof. Karu Esselle            May - Dr. Andrew Seagar            And two past meetings.</p> <p>Also would like to introduce Yifan Wang - our new MTT/AP Committee Member.</p>	
8.7	Power & Energy	<ul style="list-style-type: none"> <li>- Planning in progress to organise a DL</li> <li>- Funding received for the seminar on cables</li> <li>- IEEE PES GM travel award advertised</li> </ul>	
8.8	Signal Processing/Communications	-	
8.9	Graduates of Last Decade	- Membership drive to be organised. Local power	



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		industry to be approached for alumni - An event planned for mid-April, \$500 budget discussed	
8.10	Women In Engineering	-	
9.0	Other business.	- Request to use IEEE QLD ABN number for ICIO 2013 - Suggestion to try using the IEEE-NY ABN instead.	
10.0	Next meeting.	April 9	