



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.


ARBN 078 576 495

Prof. Tapan Saha — Section Chair IEEE Queensland	Dr Rahul Sharma— Secretary IEEE Queensland
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Minutes of Meeting January 15, 2013

Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Tapan Saha	X		
Vice Chair	Mike Robinson	X		
Secretary	Rahul Sharma	X		
Treasurer	<i>Vacant</i>			
Immediate Past Chair	Abbas Bigdeli	X		
Newsletter Editor	Robert Ellen		X	
Webmaster	Nilesh Modi	X		
Professional Activities	<i>Vacant</i>			
Membership Development chair	Chandima Ekanayake		X	
Awards & Recognition	Mike Robinson	X		
Student Activities Chair	<i>Vacant</i>			
Educational Activities Chair	<i>Vacant</i>			
Engineers Australia Liaison	Tapan Saha	X		
Women in Engineering	Mary Tom		X	
Women in Engineering (Vice chair)	Sandra Mau	X		
Women in Engineering (Secretary)	Mahnaz Shafiei			X
Aerospace and Electronic Systems Chapter	Garry Einicke			X
Aerospace and Electronic Systems Chapter (VC)	Steve Ashfield			X
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X
Computational Intelligence Chapter	Ross Haywood			X
Computational Intelligence Chapter (VC)	<i>Vacant</i>			
Computational Intelligence Chapter (Sec)	<i>Vacant</i>			
Computer Chapter	Mike Robinson	X		
Computer Chapter (VC)	<i>Vacant</i>			
Computer Chapter (Sec)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter	John Billingsley			
Control Sys/Robo & Auto Chapter (VC)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	<i>Vacant</i>			
Engineering in Med & Biology Chapter (VC)	<i>Vacant</i>			
Engineering in Med. & Biology Chapter (Sec)	<i>Vacant</i>			
MTT/AP Chapter	Konstanty Bialkowski	X		
MTT/AP Chapter (VC)	David Ireleand			X
MTT/AP Chapter (Secretary)	Morteza Shahpari	X		
Power & Energy Chapter	Mehdi Eghbal	X		
Power & Energy Chapter (VC)	Chandima Ekanayake		X	
Power & Energy Chapter (Secretary)	Nilesh Modi	X		
Power and Energy Chapter (Student rep)	Hasan Kazi			X
Signal Pro & Comms Chapter	Vaughan Clarkson		X	
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath		X	
Signal Pro & Comms Chapter (Sec)	<i>Vacant</i>			
GOLD Affinity Group	<i>Vacant</i>			



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GOLD Affinity Group (VC)	<i>Vacant</i>			
GOLD Affinity Group (Sec)	<i>Vacant</i>			
Student Counsellor QUT	<i>Vacant</i>			
Student Counsellor UQ	Vaughan Clarkson		X	
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Paul Wen		X	
Student Counsellor CQU	Mary Tom		X	



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Discussion items added to 'Committee Coordination – Section Chair'	
3.0	Acceptance of minutes of the last meeting.	Deferred until the next meeting	RS
4.0	Business arising from the last meeting.		
5.0	Committee Coordination – Section Chair.	<ul style="list-style-type: none"> - R10 meeting – report preparation in progress, MJR volunteers to help, TS to attend. - L31 to be submitted for Feb. 2012 to March 2012 meetings - RS to verify L31 submissions for 2012 - TS proposed catering for the monthly meetings, seconded by AB - Vacant positions: Treasurer to be appointed before the Feb. meeting; AB to forward the student counsellor updates to TS/RS; CE to give monthly updates on the membership growth - Feb. strategic meeting: agenda to be circulated; Skype arrangements; catering, TISP 	MJR/TS RS RS TS AB, CE TS, RS
6.0	Reports from the Section Committee		
6.1	Vice Chair	--	
6.2	Secretary	--	
6.3	Treasurer	Report circulated	
6.4	Awards & Recognition	--	
6.5	Professional Activities	--	
6.6	Student Activities	--	
6.7	Membership Development	--	
6.8	Educational Activities	--	
6.9	Newsletter Editor	Newsletter to be published quarterly, the first one this year due	RE



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		in mid Feb.	
6.10	Webmaster	NM to update the committee details on the web; also check the other section web-sites for ideas to improve the one for IEEE-QLD.	NM
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	--	
7.2	UQ Student Chapter	--	
7.3	GU Student Chapter	--	
7.4	CQU Student Chapter	--	
7.5	USQ Student Chapter	--	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	--	
8.2	Computational Intelligence	Mary Tom updates that planning is in progress for an event	
8.3	Computer Society	--	
8.4	Control Systems/Robotics & Automation	--	
8.5	Engineering in Medicine & Biology	--	
8.6	Microwave Theory & Techniques/Antennas & Propagation	A technical talk to be held at UQ in January	
8.7	Power & Energy	Report submitted for awards ME to explore possibility to create joining PES chapter with power electronics and dielectric	ME
8.8	Signal Processing/Communications	--	
8.9	Graduates of Last Decade	--	
8.10	Women In Engineering	--	
9.0	Other business.	TISP updates from MJR	
10.0	Next meeting.	Feb. 12, 5-8pm, Strategic meeting, light dinner will be provided	