



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Dr. Abbas Bigdeli Section Chair IEEE Queensland	Dr. Mandar Gujrathi Section Secretary IEEE Queensland
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Minutes of Meeting 14th February, 2012.
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli	✓		
Vice Chair	Sandra Mau	✓		
Secretary	Mandar Gujrathi	✓		
Treasurer	Mike Robinson	✓		
Immediate Past Chair	Roelof Swanepoel	✓		
Newsletter Editor	Robert Ellen		✓	
Webmaster	<i>vacant</i>			
Professional Activities	Farhad Dadgostar		✓	
Membership Development chair	<i>Vacant</i>			
Awards & Recognition	<i>vacant</i>			
Student Activities Chair	<i>vacant</i>			
Educational Activities Coordinator	Mark Griffin			
Engineers Australia Liaison	Tapan Saha	✓		
Women in Engineering	Sandra Mau	✓		
Women in Engineering (Vice chair)	Mahnaz Shafiei			
Aerospace and Electronic Systems Chapter	Garry Einicke	✓		
Aerospace and Electronic Systems Chapter (VC)	John Davies			
Aerospace and Electronic Systems Chapter (Sec)	<i>vacant</i>			
Computational Intelligence Chapter	Michael Blumenstein		✓	
Computational Intelligence Chapter (VC)	Ross Hayward			
Computational Intelligence Chapter (Sec)	<i>vacant</i>			
Computer Chapter	Mike Robinson	✓		
Computer Chapter (VC)	Jianming Yong			
Computer Chapter (Sec)	<i>vacant</i>			
Control Sys/Robo & Auto Chapter	John Billingsley		✓	
Control Sys/Robo & Auto Chapter (VC)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter (Sec)	<i>vacant</i>			
Engineering in Medicine & Biology Chapter	Amol Waghlikar		✓	
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi			
Engineering in Med. & Biology Chapter (Sec)	Mark Griffin			
MTT/AP Chapter	David Enchelmaier	✓		
MTT/AP Chapter (VC)	Konstanty Bialkowski	✓		
MTT/AP Chapter (Sec)	<i>vacant</i>			
Power & Energy Chapter	Mehdi Eghbal	✓		
Power & Energy Chapter (VC)	Tapan Saha	✓		
Power & Energy Chapter (Secretary)	Alexandra Price	✓		
Power and Energy Chapter (Student rep)	<i>Vacant</i>			
Signal Pro & Comms Chapter	Vaughan Clarkson		✓	
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath	✓		



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Signal Pro & Comms Chapter (Sec)	<i>vacant</i>			
GOLD Affinity Group	Robert Ellen		✓	
GOLD Affinity Group (VC)	Roelof Swanepoel	✓		
GOLD Affinity Group (Sec)	<i>vacant</i>			
Student Counsellor QUT	Jacob Coetzee	✓		
Student Counsellor UQ	Vaughan Clarkson		✓	
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Tony Ahfock			
Student Counsellor CQU	Amanullah Than Oo			



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	Noted	
2.0	Confirmation of agenda.	Confirmed	
3.0	Acceptance of minutes of the last meeting.	AB moves, DE seconds, minutes accepted	
4.0	Business arising from the last meeting.	AB to get in touch with CI chair on the 2011 events.	AB
5.0	Committee Coordination – Section Chair.	Election process completed SM to ask volunteers for CS/RA chair and Membership development chair AB registers for the R10 meeting.	SM
5.1	Prof. Tapan Saha for IEEE fellow, endorsement.	Dave Allan nominates TS for IEEE fellow AB seeks approval for TS's nomination form the committee, MG, RS, SM second, passed. AB to complete paperwork	AB
5.2	IEEE membership drive/pizza lunches: Expected formula for 2012	AB proposes the following charges: Until April → \$20. After Aril → \$10 SM seconds.	
6.0	Reports from the Section Committee		
6.1	Vice Chair	AB thanks SM for the AGM. SM seeks feedback on the AGM and dinner arrangements. Overall positive.	
6.2	Secretary	Officer reporting done and mailing list updated. More officers will be reported as positions fill.	
6.3	Treasurer	TS enquires about planning meeting, AB to announce MR points that AGM was at loss (\$850) but less than 2010. AB records personal thanks to MR. AB moves to accept treasurers report, SM seconds	AB
6.4	Awards & Recognition	RS nominates self for awards and recognition.	
6.5	Professional Activities	--	



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6.6	Student Activities		
6.7	Membership Development	--	
6.8	Educational Activities	--	
6.9	Newsletter Editor	AB recommends to publish 3 newsletters/year, March, July, Oct/Nov. To discuss with RE	AB
6.10	Webmaster	NM to update webpages, AB to talk to NM AB to prepare/present a guideline on Section budget.	AB
7.0	Student Chapter Activities	--	
7.1	QUT Student Chapter	JC to organise events for O-week. SM to forward promotional material to JC.	SM
7.2	UQ Student Chapter	Open day next week, Two functions organised, SM, AP to attend	
7.3	GU Student Chapter		
7.4	CQU Student Chapter	AB to contact SA	AB
7.5	USQ Student Chapter	AB to contact JB	AB
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	--	
8.2	Computational Intelligence	AB to contact MB on CI	AB
8.3	Computer Society	--	
8.4	Control Systems/Robotics & Automation	--	
8.5	Engineering in Medicine & Biology	--	
8.6	Microwave Theory & Techniques/Antennas & Propagation	Event planning in Progress	
8.7	Power & Energy	Event planning in progress (Student drives, Site visits, DLT)	
8.8	Signal Processing/Communications	Planning in progress	
8.9	Graduates of Last Decade	--	
8.10	Women In Engineering	Planning meeting held.	
9.0	Other business.	MR proposes to have sponsorship for AGM dinner AB, RS second.	
10.0	Next meeting.	13th March 2012.	