



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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**Minutes of Meeting 11<sup>th</sup> October 2011**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

Office	Attendance	Present	Apology	Absent
Chair	Roelof Swanepoel	√		
Vice Chair	Sandra Mau	√		
Secretary	Mandar Gujrathi	√		
Treasurer	Mike Robinson	√		
Immediate Past Chair	Abbas Bigdeli	√		
Newsletter Editor	Robert Ellen		√	
Webmaster	Ashkan Boldaji			
Professional Activities	Farhad Dadgostar			
Membership Development chair	Sam Shiao	√		
Awards & Recognition	Abbas Bigdeli	√		
Student Activities Chair	Steven Lawrance			
Educational Activities Chair	Jan McSweeney			
Educational Activities VC	Mark Griffin			
Engineers Australia Liaison	Tapan Saha	√		
Women in Engineering	Sandra Mau			
Women in Engineering (Vice chair)	Mai Nguyen			
Aerospace and Electronic Systems Chapter	Peter Lindsay	√		
Aerospace and Electronic Systems Chapter (VC)	John Davies		√	
Aerospace and Electronic Systems Chapter (Sec)	Garry Einicke			
Computational Intelligence Chapter	Michael Blumenstein		√	
Computational Intelligence Chapter (VC)	Ross Hayward			
Computational Intelligence Chapter (Sec)	Hong Lee		√	
Computer Chapter	Jianming Yong			
Computer Chapter (VC)	Mehrtash Harandi			
Computer Chapter (Sec)	Mike Robinson			
Control Sys/Robo & Auto Chapter	Gordon Wyeth			
Control Sys/Robo & Auto Chapter (VC)	Robert Zlot	√		
Control Sys/Robo & Auto Chapter (Sec)	John Billingsley	√		
Engineering in Medicine & Biology Chapter	Amol Wagholar			
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi			
Engineering in Med. & Biology Chapter (Sec)	Anthony Nguyen			
MTT/AP Chapter	Jacob Coetzee			
MTT/AP Chapter (VC)	David Enchelmaier	√		
MTT/AP Chapter (Sec)	Konstanty Bialkowski		√	
Power & Energy Chapter	Tapan Saha	√		
Power & Energy Chapter (VC)	Jose Lopez-Roldan			



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Power & Energy Chapter (Secretary)	Mehdi Eghbal	√		
Power and Energy Chapter (Student rep)	Alexandra Price			
Signal Pro & Comms Chapter	Dhammika Jayalath			
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson			
Signal Pro & Comms Chapter (Sec)	Wei Xiang			
GOLD Affinity Group	Roelof Swanepoel	√		
GOLD Affinity Group (VC)	Robert Ellen		√	
GOLD Affinity Group (Sec)	Lasantha Perera	√		
Student Counsellor QUT	Jacob Coetzee			
Student Counsellor UQ	Vaughan Clarkson			
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Tony Ahfock			
Student Counsellor CQU	Amanullah Than Oo			



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	Noted	
2.0	Confirmation of agenda.	Confirmed	
3.0	Acceptance of minutes of the last meeting.	Minutes accepted	
4.0	Business arising from the last meeting.	IEEE day event: Received late feedback from B.C.C, Rain. RS to email slides/presentations SM & RS to decide on the budget for AGM, RS to email spreadsheet to SM. AB sent nomination call.	
5.0	Committee Coordination – Section Chair.	Succession Planning: RS to send out emails for 2012 nominations. CI: only one event run, RS to contact Michael MG to forward contact details to RS.	RS MG
6.0	Reports from the Section Committee		
6.1	Vice Chair	AGM speaker found RS suggests to have VIP invite (TS suggests to invite CSIRO scientists) RS suggests to have alternate advertising formats for AGM rather than post as a cost saving measure), e-notices. SM suggests Chapter chairs to send e-notices to their peers.	
6.2	Secretary	MG to work on the AGM report format	
6.3	Treasurer	MR concerned on the spending rate. MR suggests having a planning meeting for budget allocation in the new year.	
6.4	Awards & Recognition	AB circulates call for nominations. Recognition of service award and Outstanding contributor award. Deadline Monday, AB to send reminder.	
6.5	Professional Activities	--	
6.6	Student Activities	--	
6.7	Membership Development	--	
6.8	Educational Activities	--	



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6.9	Newsletter Editor	--	
6.10	Webmaster	RS to get in touch with webmaster	RS
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	--	
7.2	UQ Student Chapter	--	
7.3	GU Student Chapter	--	
7.4	CQU Student Chapter	--	
7.5	USQ Student Chapter	--	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	Event on 20 Sept (Professor Alberto Broggi, University of Parma, Italy - An extreme test for autonomous driving systems; 8 IEEE Members, 31 guests). Another event planned for Wed 12 Oct at UQ (Dr John Davies – Navigation warfare.)	
8.2	Computational Intelligence		
8.3	Computer Society		
8.4	Control Systems/Robotics & Automation	Events in planning. Mechatronics conference in Brisbane. CS/R event possible. JB to email details.	
8.5	Engineering in Medicine & Biology	--	
8.6	Microwave Theory & Techniques/Antennas & Propagation	--	
8.7	Power & Energy	2 events: ENERGEX membership drive. Nov 21, visitor from Europe. Established IEEE PES outstanding engineer of the year award.	
8.8	Signal Processing/Communications		
8.9	Graduates of Last Decade	STEP event in planning	
8.10	Women In Engineering	2 events in planning. Negotiation workshop online. SM to discuss with AB regarding MoU.	
9.0	Other business.	Promotional material: Merchandise back online. RS to email link.	
10.0	Next meeting.	<b>8<sup>th</sup> November 2011.</b>	



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