



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Mr. Roelof Swanepoel— Section Chair IEEE Queensland.	Dr. Mandar Gujrathi— Secretary School of ITEE, University of Queensland Brisbane, Queensland 4072
Phone: +61 (0)4 2335 4919	Phone: 33652425
Fax:	Fax: 33654999
Email: roelofs@ieee.org	Email: m.gujrathi@uq.edu.au

**Minutes of Meeting 8<sup>th</sup> March 2011**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

Office	Attendance	Present	Apology	Absent
Chair	Roelof Swanepoel	√		
Vice Chair	Jasmine Banks	√		
Secretary	Mandar Gujrathi	√		
Treasurer	Mike Robinson	√		
Immediate Past Chair	Abbas Bigdeli	√		
Newsletter Editor	Robert Ellen		√	
Webmaster	Ashkan Boldaji			×
Professional Activities	Farhad Dadgostar		√	
Membership Development chair	Sam Shiao			×
Awards & Recognition	Abbas Bigdeli	√		
Student Activities Chair	Steven Lawrance	√		
Educational Activities Coordinator	Jan McSweeney			×
Engineers Australia Liaison	Tapan Saha	√		
Women in Engineering	Sandra Mau	√		
Aerospace and Electronic Systems Chapter	Peter Lindsay		√	
Aerospace and Electronic Systems Chapter (VC)	John Davies		√	
Aerospace and Electronic Systems Chapter (Sec)	Garry Einicke		√	
Computational Intelligence Chapter	Michael Blumenstein		√	
Computational Intelligence Chapter (VC)	Ross Hayward			×
Computational Intelligence Chapter (Sec)	Hong Lee		√	
Computer Chapter	Philip Machanick		√	
Computer Chapter (VC)	Jianming Yong			×
Computer Chapter (Sec)	Mike Robinson	√		
Control Sys/Robo & Auto Chapter	Gordon Wyeth		√	
Control Sys/Robo & Auto Chapter (VC)	Robert Zolt			×
Control Sys/Robo & Auto Chapter (Sec)	John Billingsley	√		
Engineering in Medicine & Biology Chapter	Amol Waghlikar		√	
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi		√	
Engineering in Med. & Biology Chapter (Sec)	Anthony Nguyen		√	
MTT/AP Chapter	Jacob Coetzee	√		
MTT/AP Chapter (VC)	David Enchelmaier		√	
MTT/AP Chapter (Sec)	Konstanty Bialkowski	√		
Power & Energy Chapter	Tapan Saha	√		
Power & Energy Chapter (VC)	Jose Lopez-Roldan			×
Power & Energy Chapter (Secretary)	Mehdi Eghbal			×
Power and Energy Chapter (Student rep)	Alexandra Price			×



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Signal Pro & Comms Chapter	Dhammika Jayalath	√		
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson	√		
Signal Pro & Comms Chapter (Sec)	Wei Xiang			
GOLD Affinity Group	Roelof Swanepoel	√		
GOLD Affinity Group (VC)	Robert Ellen		√	
GOLD Affinity Group (Sec)	Lasantha Perera	√		
Student Counsellor QUT	Jacob Coetzee	√		
Student Counsellor UQ	Vaughan Clarkson	√		
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Tony Ahfock			×
Student Counsellor CQU	Amanullah Than Oo			×



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Number	Item	Action	Actionee
1.0	Attendance and apologies.	Noted.	
2.0	Confirmation of agenda.	Confirmed	
3.0	Confirmation of minutes of the last meeting.	Minutes accepted It was also noted that no major business took place in pre-AGM meeting, no minutes circulated.	
4.0	Business arising from the last meeting.	AB to handover cheques to Steve.	AB
5.0	Committee Coordination – Section Chair.	RS provides feedback on R10 meeting. RS to make available slides from R10 meeting TENCON bid not successful. Conference technical co-sponsorship: R10 guidelines to be followed for this year. Changes next year. APB to email MoU to RS on DICTA conference co-sponsorship. Technical co-sponsorship agreed for DICTA2011.  RS/VC to communicate with the initiator of the petition regarding NIMS chapter  R10 Section congress to be held mid-August. RS to forward proposal. Registration deadline 30/06.  RS to forward instructions for completing vtools	RS        RS  RS  RS
6.0	Reports from the Section Committee		
6.1	Vice Chair	Calls for venue suggestions for the AGM (price, style, size) SM suggest St. Leo's	
6.2	Secretary	Officer reporting to be done for new arrivals/office changes	MG
6.3	Treasurer	Outlines the financial position of the section, Report accepted	
6.4	Awards & Recognition	RS to negotiate with AB on template handover.	
6.5	Professional Activities	--	
6.6	Student Activities	RS proposes industry support for events. TS advises this could	



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

		be hard to achieve. RS to update on GOLD volunteers for R10 congress. SM to communicate with RS on WiE volunteers for R10 congress.	
6.7	Membership Development	Position vacant	
6.8	Educational Activities	Teacher in Service program: RS to update on the program after talking to with Jan Contact RS if interested.	RS
6.9	Newsletter Editor	--	
6.10	Webmaster	---	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	Talk planning in progress	
7.2	UQ Student Chapter	Recruitment drive was successful 15 students joined. Pizza lunch planned. VC proposes half year membership fee + cap + pizza Cap stock low, need to order \$300 approved for pizza event IEEE+ITEE alumni seminar planned.	
7.3	GU Student Chapter	--	
7.4	CQU Student Chapter	--	
7.5	USQ Student Chapter	--	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	--	
8.2	Computational Intelligence	--	
8.3	Computer Society	CS Chair to be sorted out.	
8.4	Control Systems/Robotics & Automation	--	
8.5	Engineering in Medicine & Biology	Event by Prof. Peter Brett successful. 20 attendees.	
8.6	Microwave Theory & Techniques/Antennas & Propagation	Micreo event successful	
8.7	Power & Energy	TS outlines plans for 2011	
8.8	Signal Processing/Communications	Event planning in progress for April.	



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

8.9	Graduates of Last Decade	RS to update about GOLD summit.	
8.10	Women In Engineering	WiE membership drive successful. Outlines plans for 2011. SM to participate in IEEE conference 23-26 March. VC calls for a WiE talk/presentation at the conference. RS, VC move to support funding costs. SM to talk to RS/JB regarding IEEE WiE congress.	
9.0	Other business.	TS/VC outline the ERA ranking process.	
10.0	Next meeting.	<b>12<sup>th</sup> April 2011.</b>	