



QUEENSLAND SECTION
THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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Minutes of Meeting 12th October 2010
Venue: UQ General Purpose (South) Building, Room 78-421

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli	√		
Vice Chair	Roelof Swanepoel	√		
Secretary	Mandar Gujrathi	√		
Treasurer	Jasmine Banks		√	
Immediate Past Chair	Vaughan Clarkson	√		
Newsletter Editor	Robert Ellen	√		
Webmaster	Ashkan Boldaji			×
Professional Activities	Farhad Dadgostar			×
Membership Coordinator	<i>Vacant</i>			
Awards & Recognition	Michael Lees		√	
Student Activities Chair	Steven Lawrance	√		
Educational Activities Coordinator	Jan McSweeney			×
Engineers Australia Liaison	Tapan Saha		√	
Women in Engineering	Sandra Mau	√		
Aerospace and Electronic Systems Chapter	Peter Lindsay			×
Aerospace and Electronic Systems Chapter (VC)	Garry Einicke	√		
Aerospace and Electronic Systems Chapter (Sec.)	John Davies	√		
Computational Intelligence Chapter	Marcus Gallagher		√	
Computational Intelligence Chapter (VC)	Michael Blumenstein			×
Computer Chapter	Philip Machanick	√		
Computer Chapter (VC)	Jianming Yong			×
Control Sys/Robo & Auto Chapter	Gordon Wyeth	√		
Control Sys/Robo & Auto Chapter (VC)	John Billingsley	√		
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	√		
Engineering in Medicine & Biology Chapter (VC)	Stephen Wilson			×
MTT/AP Chapter	Karla Ziri-Castro		√	
MTT/AP Chapter (VC)	Jacob Coetzee		√	
Power & Energy Chapter	Tapan Saha		√	
Power & Energy Chapter (VC)	Jose Lopez-Roldan			×
Power & Energy Chapter (Secretary)	Mehdi Eghbal	√		
Signal Pro & Comms Chapter	Dharmika Jayalath	√		
Signal Pro & Comms Chapter (VC)	Vaughan Clarkson	√		
GOLD Affinity Group	Roelof Swanepoel	√		
GOLD Affinity Group (VC)	Robert Ellen	√		
Student Counsellor QUT	Jacob Coetzee		√	
Student Counsellor UQ	Vaughan Clarkson	√		
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Tony Ahfock			×
Student Counsellor CQU	Shawkat Ali	√		



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Agenda accepted	
3.0	Confirmation of minutes of the last meeting.	Minutes accepted with changes to item 4.0*	MG
4.0	Business arising from the last meeting.	<p>PES, AESS mailing list to be updated</p> <p>John Davies confirmed to be the reporting officer for AESS</p> <p>*No student counsellor for Griffith University</p> <p>Dinner with Joe Lillie, ex-presidential elect candidate to be confirmed, whether on 30.11.10 or 01.12.10.</p>	<p>RS</p> <p>AB, RS</p>
5.0	Committee Coordination – Section Chair.	<p>AB, RS and members decide on succession plans for the 2010. RS to take over as Section chair. AB: Immediate past chair. RS nominates Jasmine B for Section vice chair. MG to continue as secretary.</p> <p>Call for nominations for the following office positions: Vice-chair, Treasurer (as per Jasmine B’s interest) Membership coordinator. SP and Comms: Secretary EMB Chapter chair.</p> <p>AB proposes: CS/R: GW and JB to decide on chapter office positions AES: GE and JD to swap their office positions. GE and JD to decide CI: Chair and VC to swap positions.</p>	



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6.0		Reports from the Section Committee	
6.1	Vice Chair	<p>RS, AB propose the AGM schedule: 5.00 short section meeting 5.30 AGM 6.30 drinks, 7pm dinner RS to follow up on meeting venue. Alina Dini planned to talk at the AGM Confirm the invitees. Revised invitations to be sent.</p> <p>Claims for IEEE related events: For reimbursements: L31 forms required to be lodged to reimburse the event costs. For pre-payment: Vtools meeting form required to be lodged with the treasurer.</p> <p>RS proposes to have a name badge. Members agree. RS to obtain detailed quotes.</p> <p>ANZ student conference (\$500 award): Student Counsellor and committee to decide on the participant.</p>	<p>RS</p> <p>RS</p>
6.2	Secretary	<p>MG confirms for ML if thesis awards are to be distributed during AGM. To email ML. Emails to be sent requesting chapter summaries for the AGM annual report.</p>	MG
6.3	Treasurer	--	
6.4	Awards & Recognition	Thesis due on 8.11.2010 for best thesis award	
6.5	Professional Activities	--	
6.6	Student Activities	--	
6.7	Membership Development	--	



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6.8	Educational Activities	CQU event successful. 3 members signed up	
6.9	Newsletter Editor	Articles for newsletter accepted until 22/10/10	
6.10	Webmaster	--	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	September event successful. 3 members joined	
7.2	UQ Student Chapter	End of semester event planning in progress. Power and Energy student chapter seminar to be held on 28/10/2010.	
7.3	GU Student Chapter	No volunteer	
7.4	CQU Student Chapter	Second industrial visit was held in Gladstone.	
7.5	USQ Student Chapter	--	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	Phillip Griggs seminar is organised on 25/10/10. Another seminar is organised in November by Kelly Pascoe.	
8.2	Computational Intelligence	One event held this year	
8.3	Computer Society	3 events organised Seminar by Prof. Kevin Ryan at state govt offices on 7 th October 17 attendees including 5 IEEE members. Attempted to build linkages with NICTA, Software Queensland, Engineers Australia and the Australian Computer Society An IEEE seminar planned with NICTA visitor early December.	
8.4	Control Systems/Robotics & Automation	A Friday afternoon talk to be planned in November	



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8.5	Engineering in Medicine & Biology	Third and final event was successful 35 attendees for the event 'Career opportunities for biomed engineers'	
8.6	Microwave Theory & Techniques/Antennas & Propagation	September event successful	
8.7	Power & Energy	A seminar scheduled on 14 th October by Mr. Simon Bartlett, Chief Operating Officer of Powerlink. Another talk is scheduled for 28 th October, to be presented by A/Prof. Keith Kikkert.	
8.8	Signal Processing/Communications	21/09 Second event held in QUT. 29 attendees including 11 IEEE members.	
8.9	Graduates of Last Decade	RS seeks committee approval for additional funding (\$500 from section) for 29/11 event. AB seconds, motion accepted.	
8.10	Women In Engineering	One talk scheduled on 21/10/10 by Prof. Penny Sanderson. To be advertised via ITEE.	
9.0	Other business.	Nominations are open for IEEE Australia Council elections. Close end November. Members agreed (AB confirms) that for IEEE-sponsored events, members will incur no event-related costs and will be allowed to attend the event free of charge.	
10.0	Next meeting.	9th November 2010.	