



**QUEENSLAND SECTION**  
**THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.**

ARBN 078 576 495

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**Minutes of Meeting 13<sup>th</sup> July 2010**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

<b>Office</b>	<b>Attendance</b>	<b>Present</b>	<b>Apology</b>	<b>Absent</b>
Chair	Abbas Bigdeli	<b>x</b>		
Vice Chair	Roelof Swanepoel	<b>x</b>		
Secretary	<i>Vacant</i>			
Treasurer	Jasmine Banks	<b>x</b>		
Immediate Past Chair	Vaughan Clarkson		<b>x</b>	
Newsletter Editor	Robert Ellen	<b>x</b>		
Webmaster	Ashkan Boldaji			
Professional Activities	Farhad Dadgostar	<b>x</b>		
Membership Coordinator	<i>Vacant</i>			
Awards & Recognition	Michael Lees		<b>x</b>	
Student Activities Chair	<i>Vacant</i>			
Educational Activities Coordinator	Jan McSweeney		<b>x</b>	
Engineers Australia Liaison	Tapan Saha	<b>x</b>		
Women in Engineering	Sandra Mau		<b>x</b>	
Aerospace and Electronic Systems Chapter	Peter Lindsay		<b>x</b>	
Aerospace and Electronic Systems Chapter (VC)	Garry Einicke	<b>X</b>		
Aerospace and Electronic Systems Chapter (Secretary)	John Davies	<b>x</b>		
Computational Intelligence Chapter	Marcus Gallagher		<b>X</b>	
Computational Intelligence Chapter (VC)	Michael Blumenstein			<b>x</b>
Computer Chapter	Philip Machanick	<b>x</b>		
Computer Chapter (VC)	Jianming Yong			<b>x</b>
Control Sys/Robo & Auto Chapter	Gordon Wyeth			<b>x</b>
Control Sys/Robo & Auto Chapter (VC)	John Billingsley	<b>x</b>		
Engineering in Medicine & Biology Chapter	Mohan Karunanithi		<b>X</b>	
Engineering in Medicine & Biology Chapter (VC)	Stephen Wilson			<b>x</b>
MTT/AP Chapter	Karla Ziri-Castro			<b>x</b>
MTT/AP Chapter (VC)	Jacob Coetzee	<b>X</b>		
Power & Energy Chapter	Tapan Saha	<b>X</b>		
Power & Energy Chapter (VC)	Jose Lopez-Roldan			<b>x</b>
Power & Energy Chapter (Secretary)	Mehdi	<b>X</b>		
Signal Pro & Comms Chapter	Dharmika Jayalath	<b>x</b>		
Signal Pro & Comms Chapter (VC)	Vaughn Clarkson		<b>X</b>	
GOLD Affinity Group	Roelof Swanepoel	<b>x</b>		
GOLD Affinity Group (VC)	Robert Ellen	<b>x</b>		
Student Counsellor QUT	Jasmine Banks	<b>x</b>		
Student Counsellor UQ	Vaughn Clarkson		<b>X</b>	
Student Counsellor GU-GC	Charles Hacker			<b>x</b>



Student Counsellor GU-Nathan	Yongsheng Gao			<i>x</i>
Student Counsellor USQ	Tony Ahfock			<i>x</i>
Student Counsellor CQU	Shawkat Ali	<i>x</i>		



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Added item – SMIEEEE application	
3.0	Confirmation of minutes of the last meeting.	Minutes accepted	
4.0	Business arising from the last meeting.	Follow up WIE documentation-formation formalised Dinner cheque sent Engineering Fraternity dinner attended by 5 members No response yet on co-badging for control systems Waiting for response on possible events for MMT&A	
5.0	Committee Coordination – Section Chair.	Nomination process - Contacting same people as for 2009 - Finalise by end July SMIEEEE Application - AB moves to endorse, RS seconds, motion passed	AB
6.0	Reports from the Section Committee		
6.1	Vice Chair	E-notice - Reminder to members to send details in advance AGM - Invite UQ senior staff - Approach ITEE and EB for sponsorship similar to fraternity dinner - Potential electrical vehicle speaker – follow up - Invitation to premier - Invitation to Peter Beattie (introduce guest speaker?) - Confirm venue for final week of November Student thesis prize - Send reminders	
6.2	Secretary	RS to continue role as acting secretary New secretary to be nominated at next meeting Update officer reporting Add PES and AESS secretaries to agenda and mailing list Add Jacob Coetzee to mailing list	AB RS RS

6.3	Treasurer	Report sent out Rebate from AESS received Term deposit left as is Invoiced to Ergon/Energex for PES DL Confirm possibility of debit/credit card	JB
6.4	Awards & Recognition	Call for nomination for awards to be sent Encourage SB councillors to nominate SB volunteers for awards Propose next meeting as close of nomination period	AB AB
6.5	Professional Activities	Feedback from event on 24 June (Venture Capital) JCU co-branded event on 21 July	
6.6	Student Activities	Position vacant	
6.7	Membership Development	Position vacant	
6.8	Educational Activities	Membership drive postponed Feedback from MGA challenge	
6.9	Newsletter Editor	Proposed dates – 27 August for publication, 10 August cutoff for articles AGM publicised – date, venue, cost Items after last newsletter from last year accepted	RS
6.10	Webmaster	Nothing to report	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	JC taking over as branch councillor from JB Co-sponsor for talk event – Robotics society?	JB
7.2	UQ Student Chapter	Feedback provided by Vaughan by email	
7.3	GU Student Chapter	Nothing to report	
7.4	CQU Student Chapter	Mid August event Banner and 20 caps to be sent	AB
7.5	USQ Student Chapter	Follow-up councillor status	AB
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	Previously advertised event concluded John Davies enquiring about possible future events	
8.2	Computational Intelligence	SA and AB to induce action	SA/AB
8.3	Computer Society	Seminar on 27 July – control systems for electricity grids	



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8.4	Control Systems/Robotics & Automation	Papers requested for EA conference (November)	
8.5	Engineering in Medicine & Biology	Mohan attending conference where IEEE is sponsor	
8.6	Microwave Theory & Techniques/Antennas & Propagation	No updates	
8.7	Power & Energy	<p>3 events after last meeting</p> <ul style="list-style-type: none"> <li>- Prof Derek Abbot, 21 June, How do we supply energy supply for the future – 35 attendees, 26 members</li> <li>- Grid integration of large scale wind generation, Ian Hiskins, Michigan uni – 42 attendees, 24 members (5 July)</li> <li>- DL – Smart grids and DSM, 2 locations (UQ and CQU), 64 attendees, 27 members</li> </ul> <p>Approval requested for membership drive at Powerlink – approved up to \$500 (TS moves, RS seconds) Request Approval for PES banner – TS moves, AB seconds, motion passed</p>	
8.8	Signal Processing/Communications	<p>1 event since last meeting 1 DL before end of year</p>	
8.9	Graduates of Last Decade	<p>Co-hosting event with PD chair Attending Young ICT Explorers with other GOLD members Organising STEP function for November</p>	
8.10	Women In Engineering	<p>Launch event booked for 28 July with Else Shepherd RS moves to make SM inaugural chair, AB seconds, accepted RS moves to make JB inaugural VC, AB seconds, accepted</p>	
9.0	Other business.		
10.0	Next meeting.	<b>10 August 2010</b>	