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Minutes of Meeting 11th May 2010
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli	<i>x</i>		
Vice Chair	Roelof Swanepoel		<i>x</i>	
Secretary	Bart Sedgwick	<i>x</i>		
Treasurer	Jasmine Banks	<i>x</i>		
Immediate Past Chair	Vaughan Clarkson		<i>x</i>	
Newsletter Editor	Robert Ellen			<i>x</i>
Webmaster	Ashkan Boldaji			<i>x</i>
Professional Activities	Farhad Dadgostar			<i>x</i>
Membership Coordinator	<i>Vacant</i>			
Awards & Recognition	Michael Lees		<i>x</i>	
Student Activities Chair	<i>Vacant</i>			
Educational Activities Chair	Jan McSweeney		<i>x</i>	
Engineers Australia Liaison	Tapan Saha	<i>x</i>		
Women in Engineering	<i>Sandra Mau</i>	<i>x</i>		
Aerospace and Electronic Systems Chapter	Peter Lindsay		<i>x</i>	
Aerospace and Electronic Systems Chapter (VC)	Garry Einicke		<i>x</i>	
Computational Intelligence Chapter	Marcus Gallagher			<i>x</i>
Computational Intelligence Chapter (VC)	Michael Blumenstein			<i>x</i>
Computer Chapter	Philip Machanick		<i>x</i>	
Computer Chapter (VC)	Jianming Yong			<i>x</i>
Control Sys/Robo & Auto Chapter	Gordon Wyeth			<i>x</i>
Control Sys/Robo & Auto Chapter (VC)	John Billingsley	<i>x</i>		
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	<i>x</i>		
Engineering in Medicine & Biology Chapter (VC)	Stephen Wilson			<i>x</i>
MTT/AP Chapter	Karla Ziri-Castro		<i>x</i>	
MTT/AP Chapter (VC)	Jacob Coetzee			<i>x</i>
Power & Energy Chapter	Tapan Saha	<i>x</i>		
Power & Energy Chapter (VC)	Jose Lopez-Roldan			<i>x</i>
Signal Pro & Comms Chapter	Dharmika Jayalath	<i>x</i>		
Signal Pro & Comms Chapter (VC)	Vaughn Clarkson		<i>x</i>	
GOLD Affinity Group	Roelof Swanepoel		<i>x</i>	
GOLD Affinity Group (VC)	Robert Ellen			<i>x</i>
Student Counsellor QUT	Jasmine Banks	<i>x</i>		
Student Counsellor UQ	Vaughn Clarkson		<i>x</i>	
Student Counsellor GU-GC	Charles Hacker			<i>x</i>
Student Counsellor GU-Nathan	Yongsheng Gao			<i>x</i>
Student Counsellor USQ	Tony Ahfock			<i>x</i>
Student Counsellor CQU	Shawkat Ali	<i>x</i>		



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted.	
2.0	Confirmation of agenda.	Added item 5.3 SMIEEEE Sponsorship for Shawkat Ali.	
3.0	Confirmation of minutes of the last meeting.	Amended with J Davies attendance as AESS representative.	
4.0	Business arising from the last meeting.	E-notice has been prepared for distribution regarding establishment of WIE chapter.	RS/SM
5.0	Committee Coordination – Section Chair.	<p>EA Electrical Fraternity Dinner: Abbas to discuss with Tapan/Simon to see what is possible for sponsorship. Proposed \$500 in exchange for banner and a speaking position. Moved and supported in principle.</p> <p>IEEE MGA Outstanding Large/Small Section Awards: Abbas has received some feedback suggesting that we nominate Qld section. However Abbas feels that we haven't done anything special enough at this stage. No action at this time.</p> <p>SMIEEEE Sponsorship for Shawkat Ali Abbas explains process to committee. Bart will forward CV for review by committee with these minutes for consideration and action by flying minute.</p>	<p>AB</p> <p>BS</p>
6.0	Reports from the Section Committee		
6.1	Vice Chair	Committee requests an update on: Annual Dinner Student Prize	RS
6.2	Secretary	Apologies for late distribution of minutes.	
6.3	Treasurer	Report reviewed as circulated earlier to the committee.	
6.4	Awards & Recognition	Apologies from Michael. Nothing to report.	
6.5	Professional Activities	No report.	
6.6	Student Activities	Position vacant.	
6.7	Membership Development	Position vacant.	
6.8	Educational Activities	Apologies from Jan.	



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6.9	Newsletter Editor	Update requested from Editor.	BS
6.10	Webmaster	No report.	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	Recently held a membership event with 29 new members signing.	
7.2	UQ Student Chapter	No report.	
7.3	GU Student Chapter	No report.	
7.4	CQU Student Chapter	Recently held a membership event with approximately 20 attending. An IEEE USB key was given out as a lucky door prize.	
7.5	USQ Student Chapter	No report.	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	Apologies from Peter and Garry. AESS recently held a seminar: UAV research in Korea by H. Jin Kim, Youdan Kim & Min-Jea Tahk on the 22 April 2010 at the Australian Research Centre for Aerospace Automation (ARCAA). Sadly, IEEE member attendance was poor	
8.2	Computational Intelligence	No report.	
8.3	Computer Society	Apologies from Philip. Trying to pin down speakers for Computer Society events. Considering doing a 2-part seminar and should be interesting to some on computer memories: 1. Historical retrospective 2. Emerging technologies	
8.4	Control Systems/Robotics & Automation	John reports that much effort is being put into a conference in Brunei.	
8.5	Engineering in Medicine & Biology	Complex Medical Engineering (CME2010): CME2010 requestion \$1000 sponsorship towards entertainment and dinner costs. Committee requests more detail from Mohan, little benefit to Section at this stage. Mohan proposes to explore possibility of hosting a 2 hour technical session at the conference with free	



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		attendance secured for IEEE members. Mohan is looking at establishing a stand at an upcoming tertiary expo, perhaps along with Engineers Australia.	
8.6	Microwave Theory & Techniques/Antennas & Propagation	Planning for some upcoming events. Details to follow.	
8.7	Power & Energy	Upcoming tour on Renewable/Smart Grids Includes a ½ day workshop and seminar. Requests support from section for three nights accommodation and expenses for DL. PES Student Conference Prize. Two winners selected, the \$2000 prize will be shared between the winners.	
8.8	Signal Processing/Communications	Holding first event for the year on Wednesday 12 th May.	
8.9	Graduates of Last Decade	No report.	
9.0	Other business.	None.	
10.0	Next meeting.	Tuesday 8th June	