

Minutes of Meeting held on September 11th 2018, 5:30pm
Venue: UQ, St Lucia Campus, Advanced Engineering Building #49, Room 49-601
Webex Meeting Number: 591 164 987 Dial in Number (1800456315)

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|---|---|
| Dr. Daniel Eghbal, IEEE QLD Section Chair | Dr. Alexandra Posoldova - IEEE QLD Section Secretary |
| Work:0736645604, Mobile: 0439119623 | Mobile: 0490169708 |
| Email: m.eghbal@uq.edu.au | Email: a.posoldova@gmail.com |

| Office | Attendance | Present | Apology | Skype/ Webex | Absent |
|--|---------------------|---------|---------|--------------|--------|
| Chair | Daniel Eghbal | X | | | |
| Vice Chair | Nilesh Modi | | X | | |
| Secretary | Alexandra Posoldova | X | | | |
| Treasurer | Vaughan Clarkson | | X | | |
| Immediate Past Chair | Garry Einicke | | | | |
| Newsletter Editor | David Russel | | X | | |
| Webmaster | Farzad Farajizadeh | | | X | |
| Professional Activities | Mehdi Mosadeghy | | | X | |
| Membership Development chair | Sudarshan Dahal | | X | | |
| Awards & Recognition | Marcus Jiang | | | | |
| Student Activities Chair | Rasoul Garmabdari | | | X | |
| Student Activities Assistant Chair | Mostafa Esmaili | | | | |
| Educational Activities Chair | | | | | |
| Engineers Australia Liaison | Tapan Saha | | X | | |
| TISP | Jan McSweeney | | X | | |
| Women in Engineering (Chair) | Marie-Luise Wille | X | | | |
| Women in Engineering (Vice chair) | Negareh Ghasemi | | X | | |
| Women in Engineering (Secretary) | Hanxiao Zhang | X | | | |
| Aerospace and Electronic Systems Chapter (Chair) | Jason Williams | | | X | |
| Aerospace and Electronic Systems Chapter (VC) | Ken Morris | | | | |

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|---|-----------------------------|---|---|---|--|
| Aerospace and Electronic Systems Chapter (Sec) | Amit I-Singh | | X | | |
| Computational Intelligence Chapter (Chair) | Andrew Lewis | X | | | |
| Computational Intelligence Chapter (VC) | Garima Samvedi | | | | |
| Computational Intelligence Chapter (Sec) | Toshi Sinha | | | X | |
| Computational Intelligence Chapter (Treasurer) | Zahra Jadidi | | | | |
| Computer Chapter (Chair) | Amin Gharipour | | X | | |
| Computer Chapter (VC) | Rajib Rana | | | | |
| Computer Chapter (Sec) | | | | | |
| Computer Chapter (Treasurer) | | | | | |
| Control Sys/Robo & Auto Chapter (Chair) | Luis Mejias Alvarez | | | | |
| Control Sys/Robo & Auto Chapter (VC) | Navinda Kottege | | | | |
| Control Sys/Robo & Auto Chapter (Sec) | | | | | |
| Engineering in Medicine & Biology Chapter (Chair) | Qing Zhang | | | | |
| Engineering in Med & Biology Chapter (VC) | Mohanraj Karunanithi | | | | |
| Engineering in Med. & Biology Chapter (Sec) | Vanessa Smallbon | X | | | |
| MTT/AP Chapter (Chair) | Morteza Shahpari | | | X | |
| MTT/AP Chapter (VC) | Antony Lui | | | | |
| MTT/AP Chapter (Secretary) | Konstanty Bialkowski | | | | |
| PE/IE/EA (Chair) | Mahinda Vilathgamuwa | | | | |
| PE/IE/EA (VC) | Junwei Lu | | | | |
| PE/IE/EA (SEc) | Seyyed Ali Pourmousavi Kani | | | | |
| PE/IE/EA (Treasurer) | Mohammadhossein Etesami | | | | |
| Power & Energy Chapter (Chair) | Tapan Saha | | X | | |
| Power & Energy Chapter (VC) | Nilesh Modi | | X | | |
| Power & Energy Chapter (Secretary) | Mohammadhossein Etesami | | | | |
| Power and Energy Chapter (treasurer) | David Batterham | | X | | |

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|--|--------------------------|---|---|---|--|
| Signal Pro & Comms Chapter (Chair) | Greg Hislop | | | | |
| Signal Pro & Comms Chapter (VC) | Muhammad Mohtasim Sajjad | | | X | |
| Signal Pro & Comms Chapter (Sec) | | | | | |
| Young Professionals Affinity Group (Chair) | Sohrab (Rob) Makaremi | | X | | |
| Young Professionals Affinity Group (VC) | Nazanin Nadian | | X | | |
| Young Professionals Affinity Group (Secretary) | Reuben Peterkin | X | | | |
| Young Professionals Affinity Group (Treasurer) | | | | | |
| Student Counsellor QUT | Ghavam Nourbakhsh | | | | |
| QUT Student Branch, Chair | Nima Khoshsirafat | | | X | |
| QUT Student Branch, Vice-Chair | Mohsen Khorasany | | | | |
| QUT Student Branch, Secretary | Mac Akmal Jahan | | X | | |
| QUT Student Branch, Treasurer | Chandrama Sarker | | X | | |
| Student Counsellor UQ | Chandima Ekanayake | | X | | |
| UQ Student Branch Chair | Blake Alexander | | | | |
| UQ Student Branch Vice-Chair | Sean Lin | X | | | |
| UQ Student Branch Secretary | Vishy Datla | X | | | |
| Student Counsellor GU-Nathan | Sascha Stegen | X | | | |
| GU Nathan Student Branch Chair | Ian Ockenden | | | | |
| GU Nathan Student Branch Vice-Chair | Abdul Rehman | | | | |
| GU Nathan Student Branch Secretary | Douglas Skinner | | | | |
| GU Nathan Student Branch Treasurer | Serena King | X | | | |
| Student Counsellor GU-GC | Stephen So | | | | |
| GU-GS Student Branch Chair | Carl Kleinschmidt | | X | | |
| GU-GS Student Branch Vice-Chair | Jade Newing | | | | |
| GU-GS Student Branch Secretary | Georgia Nicholso | | | | |
| Student Counsellor USQ | Vacant | | | | |
| Student Counsellor CQU - Brisbane | Sangeetha Kutty | | | | |

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|---|-------------------|---|---|--|--|
| Student Counsellor CQU - Rockhampton | Ed Palmer | | | | |
| Australian Oceanic Engineering Chapter - Queensland Rep | Navinda Kottege | | | | |
| Power and Energy Chapter (student rep chair) | Ebby Thomas | X | | | |
| Power and Energy Chapter (student rep vice-chair) | | | | | |
| IEEE ç President | Wriecce Madessery | | X | | |
| IEEE HKN VP | Joshua Riddell | X | | | |
| IEEE HKN Secretary | Samuel Eadie | | | | |
| IEEE HKN Treasurer | Lucas Rabenhorst | | | | |
| IEEE HKN Media officer | Ashley Gillman | | | | |
| IEEE HKN - Faculty advisor | Tapan Saha | | X | | |
| SSIT Chair | Kieran Tranter | | | | |
| SSIT Vice-Chair | Michael Guihot | | X | | |
| SSIT Secretary | Morgan Broman | | | | |

The 8th Queensland Section meeting for 2018 started at 5:30pm after Chair noted that the required quorum was present and welcomed the members. Alexandra Posoldova (Secretary) recorded the minutes.

1. **Attendance and apologies:** As noted.
2. **Confirmation of agenda:** agenda confirmed.
3. **Approval of minutes of the last meeting:** Minutes of the section meeting on 14 August 2018 was circulated before the meeting. No changes or corrections were suggested. A motion was moved by the secretary for the acceptance of the minutes as true record of the meeting.
Motion: That the minutes of the meeting held on 14 August 2018 be accepted.
Proposer: Alexandra Posoldova **Seconded:** Mart - Luise Wille **Motion PASSED.**
4. **Review of Action List:**
 - 4.1. 2018-7-1 is an ongoing action item
5. **Section Chair:**
 - 5.1. Gave an update on the strategic planning meeting held prior to the committee meeting and thanked the few members who attended.
 - 5.2. Gave an update on IEEE-EA MOU and recent meeting between IEEE AC and EA. It was discussed at the meeting that EA supports WIE ILS through social media, IEEE provides technical support to EA where and both organisation collaborate in the national level to organise joint events and provide benefits to engineers
6. **Vice Chair:**
 - 6.1. Elections for next year are open
 - 6.1.1. current positions are re-elected every year, therefore current volunteers need to submit their nominations
 - 6.1.2. Making sure that volunteers can commit necessary amount of time to do their volunteering work
 - 6.2. AGM
 - 6.2.1. The date and venue for AGM was approved for 28/11/2018 at BCEC; same room as last year and registration same as last year
 - 6.2.2. It was noted to approach EA and industry to encourage their members and staff to attend the Annual Awards Dinner
 - 6.2.3. A motivational speaker is preferred; committee to explore available candidates. One of WIE ILS keynote speakers could be an option.
 - 6.2.4. Registrations fees will be as follow: IEEE students: \$45, IEEE / EA / IET members : \$65, Non-members : \$100
7. **Secretary:**
 - 7.1. Ask IEEE Queensland members if they are interested in running humanitarian chapter (give examples). Engineers without borders.
8. **Treasurer:**
 - 8.1. Treasurer report was sent via email prior to meeting
 - 8.2. ANZ account was initiated and is in process of collecting details of all signatories
 - 8.3. None of current signatories are signatories on maturing term deposit at Bank Australia

9. Professional Activities:

9.1. It is preferred that professional activities be paid events.

10. Student Activities:

10.1. 17 new student members joined at a recent membership drive event – SAC chair to be reimbursed

10.1.1. Student membership fee was increased and this makes membership development events more difficult to organise (due to increased subsidy cost)

10.2. Industry event - attracting CSIRO

10.3.

11. QUT chapter:

11.1. 21/09/2018 technical talk on solar systems

12. UQ chapter:

12.1. Industry networking event 18/09/2018, budget requested subjected to room change to reduce cost

13. Griffith Nathan chapter:

13.1. Career fare, 140 students attended, section supported the event with \$150

13.2. Planned Matlab workshop

14. Aerospace & ES:

14.1. Radar conference

14.2. Distinguished lecturer, two sessions, more than 50 attendees

14.3. Public talk right after radar conference

15. Computational Intelligence:

15.1. Symposium postponed to next year as major partner Boeing has withdrawn their support

16. Women in Engineering:

16.1. WIE ILS is going ahead, we secured \$34k so far.

16.2. Most panel discussions and workshops have speakers allocated, only 3 more speakers are required.

16.3. Social Media Workshop requires a new speakers as linkedIn pulled out last week.

16.4. Registration is online since the 11/09/2018.

16.5. Request for local committee support: Reuben, Vanessa, and Serena committed to help.

17. UQ HKN:

17.1. panel discussion event was held at UQ on 31st August featuring Phil Livingstone (Redback Technologies), David Noon (Groundprobe) and Shazia Sadiq (UQ Research Group). Relatively good turn out at approximately 20 participants.

17.2. next planned event is AEMO control room visit

The meeting adjourned at 7:00pm.

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