

Minutes of Meeting held on August 14th 2018, 5:30pm
Venue: UQ, St Lucia Campus, Advanced Engineering Building #49, Room 49-601
Webex Meeting Number: 591 164 987 Dial in Number (1800456315)

Dr. Daniel Eghbal, IEEE QLD Section Chair	Dr. Alexandra Posoldova - IEEE QLD Section Secretary
Work:0736645604, Mobile: 0439119623	Mobile: 0490169708
Email: m.eghbal@uq.edu.au	Email: a.posoldova@gmail.com

Office	Attendance	Present	Apology	Skype/ Webex	Absent
Chair	Daniel Eghbal	X			
Vice Chair	Nilesh Modi			X	
Secretary	Alexandra Posoldova	X			
Treasurer	Vaughan Clarkson	X			
Immediate Past Chair	Garry Einicke				
Newsletter Editor	David Russel	X			
Webmaster	Farzad Farajizadeh		X		
Professional Activities	Mehdi Mosadeghy		X		
Membership Development chair	Sudarshan Dahal		X		
Awards & Recognition	Marcus Jiang				
Student Activities Chair	Rasoul Garmabdari			X	
Student Activities Assistant Chair	Mostafa Esmaili				
Educational Activities Chair					
Engineers Australia Liaison	Tapan Saha			X	
TISP	Jan McSweeney		X		
Women in Engineering (Chair)	Marie-Luise Wille	X			
Women in Engineering (Vice chair)	Negareh Ghasemi			X	
Women in Engineering (Secretary)	Hanxiao Zhang		X		
Aerospace and Electronic Systems Chapter (Chair)	Jason Williams		X		
Aerospace and Electronic Systems Chapter (VC)	Ken Morris				
Aerospace and Electronic Systems Chapter (Sec)	Amit I-Singh		X		
Computational Intelligence Chapter (Chair)	Andrew Lewis		X		

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Computational Intelligence Chapter (VC)	Garima Samvedi				
Computational Intelligence Chapter (Sec)	Toshi Sinha			X	
Computational Intelligence Chapter (Treasurer)	Zahra Jadidi				
Computer Chapter (Chair)	Amin Gharipour			X	
Computer Chapter (VC)	Rajib Rana				
Computer Chapter (Sec)					
Computer Chapter (Treasurer)					
Control Sys/Robo & Auto Chapter (Chair)	Luis Mejias Alvarez		X		
Control Sys/Robo & Auto Chapter (VC)	Navinda Kottege				
Control Sys/Robo & Auto Chapter (Sec)					
Engineering in Medicine & Biology Chapter (Chair)	Qing Zhang				
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi		X		
Engineering in Med. & Biology Chapter (Sec)	Vanessa Smallbon		X		
MTT/AP Chapter (Chair)	Morteza Shahpari				
MTT/AP Chapter (VC)	Antony Lui				
MTT/AP Chapter (Secretary)	Konstanty Bialkowski				
PE/IE/EA (Chair)	Mahinda Vilathgamuwa				
PE/IE/EA (VC)	Junwei Lu				
PE/IE/EA (Sec)	Seyyed Ali Pourmousavi Kani				
PE/IE/EA (Treasurer)	Mohammadhossein Etesami				
Power & Energy Chapter (Chair)	Tapan Saha			X	
Power & Energy Chapter (VC)	Nilesh Modi			X	
Power & Energy Chapter (Secretary)	Mohammadhossein Etesami	X			
Power and Energy Chapter (treasurer)	David Batterham		X		
Signal Pro & Comms Chapter (Chair)	Greg Hislop			X	
Signal Pro & Comms Chapter (VC)	Muhammad Mohtasim Sajjad			X	
Signal Pro & Comms Chapter (Sec)					

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Young Professionals Affinity Group (Chair)	Sohrab (Rob) Makaremi		X		
Young Professionals Affinity Group (VC)	Nazanin Nadian			X	
Young Professionals Affinity Group (Secretary)	Reuben Peterkin			X	
Young Professionals Affinity Group (Treasurer)					
Student Counsellor QUT	Ghavam Nourbakhsh		X		
QUT Student Branch, Chair	Nima Khoshsirafat				
QUT Student Branch, Vice-Chair	Mohsen Khorasany				
QUT Student Branch, Secretary	Mac Akmal Jahan				
QUT Student Branch, Treasurer	Chandrama Sarker				
Student Counsellor UQ	Chandima Ekanayake			X	
UQ Student Branch Chair	Blake Alexander				
UQ Student Branch Vice-Chair	Sean Lin				
UQ Student Branch Secretary	Vishy Datla		X		
Student Counsellor GU-Nathan	Sascha Stegen	X			
GU Nathan Student Branch Chair	Ian Ockenden				
GU Nathan Student Branch Vice-Chair	Abdul Rehman				
GU Nathan Student Branch Secretary	Douglas Skinner				
GU Nathan Student Branch Treasurer	Joseph Simeon				
Student Counsellor GU-GC	Stephen So		X		
GU-GS Student Branch Chair	Carl Kleinschmidt				
GU-GS Student Branch Vice-Chair	Jade Newing				
GU-GS Student Branch Secretary	Georgia Nicholso				
Student Counsellor USQ	Vacant				
Student Counsellor CQU - Brisbane	Sangeetha Kutty				
Student Counsellor CQU - Rockhampton	Ed Palmer				
Australian Oceanic Engineering Chapter - Queensland Rep	Navinda Kottege				
Power and Energy Chapter (student rep chair)	Ebby Thomas	X			
Power and Energy Chapter (student rep vice-chair)					

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IEEE ç President	Wriecce Madessery				
IEEE HKN VP	Joshua Riddell				
IEEE HKN Secretary	Samuel Eadie				
IEEE HKN Treasurer	Lucas Rabenhorst				
IEEE HKN Media officer	Ashley Gillman				
IEEE HKN - Faculty advisor	Tapan Saha			X	
SSIT Chair	Kieran Tranter				
SSIT Vice-Chair	Michael Guihot			X	
SSIT Secretary	Morgan Broman				

The 7th Queensland Section meeting for 2018 started at 5:30pm after Chair noted that the required quorum was present and welcomed the members. Alexandra Posoldova (Secretary) recorded the minutes.

1. **Attendance and apologies:** As noted.
2. **Confirmation of agenda:** agenda confirmed.
3. **Approval of minutes of the last meeting:** Minutes of the section meeting on 10 July 2018 was circulated before the meeting. No changes or corrections were suggested. A motion was moved by the secretary for the acceptance of the minutes as true record of the meeting.
Motion: That the minutes of the meeting held on 10 July 2018 be accepted.
Proposer: Vaughan Clarkson **Seconded:** David Russel **Motion PASSED.**
4. **Review of Action List:**
 - 4.1. 2018-7-1 is an ongoing action item
5. **Section Chair:**
 - 5.1. EA Edison Tubes technical seminar early November
 - 5.2. Plan for next 5 years meeting 11/09/2018 4-5:30pm
6. **Vice Chair:**
 - 6.1. Election and nominations for 2019, election date early October
 - 6.2. AGM BCC venue, key note speaker tbc, date first week of December
7. **Secretary:**
 - 7.1. Alexandra Posoldova will prepare her application for senior membership
8. **Treasurer:**
 - 8.1. Treasurer report was circulated before the meeting.
9. **Newsletter Editor:**
 - 9.1. Early August, second newsletter was sent out
 - 9.2. Next, third newsletter will be sent out together with AGM reports
10. **Student Chapter GU Nathan:**
 - 10.1. Career and Networking Fare, \$150 budget approved
11. **QUT chapter:**
 - 11.1. Event planned for Thursday at QUT Gardens Point campus
12. **UQ chapter**
 - 12.1. Planning events based on input from undergraduate students
13. **Aerospace & Electronic Systems:**
 - 13.1. Seminar at QUT held last week
 - 13.2. Multiple events planned for next month
14. **Computational Intelligence:**
 - 14.1. Planned event for October
15. **PES & DEIS:**
 - 15.1. Speaker: Alberto Troccoli (WEMC) Topic: CLIMATE SERVICES IN SUPPORT OF THE ENERGY TRANSFORMATION Advance Engineering Building (#49), Room 502 (Staff House Road, The University of Queensland, St. Lucia Campus); Date: Tuesday, 28 August 2018; Time: 11am
 - 15.2. Annual Manufacturing Seminar Distribution Switchgear Evolution: Deploying synchro-phasors in Medium Voltage Reclosers Date: 12 Sept 2018 - 06:00pm to 08:00pm Venue: Hawken Auditorium [Level 1, 447 Upper Edward Street, Brisbane](#)

15.3. Benefits of using voltage regulating distribution transformers for grid integration of renewables– Lessons learned from first installations in Australia and New Zealand
 By: Dr. Thomas Smolka, Reinhausen Australia. Date: 2 October, Tuesday 4pm
 Venue: 49-313A (Advanced Engineering Building) Staff House Road, the University of Queensland, St. Lucia Campus, Brisbane

16. Signal Pro & Comms Chapter :

16.1. Reimbursement of \$44 approved

17. Women in Engineering:

17.1. So far \$21k (excluding the WIE support) in sponsorship secured + \$5k in discussion from CSIRO.

17.2. Daniel is still exploring/approaching other options.

17.3. Both keynote speakers are secured: Trish White and Margaret Sheil.

17.4. Registration is underway and link will open early next week.

17.5. Request for volunteers to support the finance team and local team (BCEC contact, hotel contact, etc). Ebby and Lillian offered support. Email is sent to QLD committee.

17.6. WA and SA section will be contacted if they will be financial sponsors for the ILS or not.

18. HKN Mu Kappa Chapter:

18.1. Panel discussion planned on 21/08/2018

18.2. Joint conference with Hong Kong HKN chapter

The meeting adjourned at 7:00pm.

ACTION LIST

Actions shaded dark have been either completed or cancelled.

(Numbering Scheme: Meeting#-Action Number-Year).

Action No	Description	Completion Date	Status
2018-7-1	Open everyday account with ANZ named IEEE QLD section with four signatures with minimum of two to approve transaction and internet banking access for all signatories. For 2018 these are Daniel Eghbal, Nilesh Modi, Vaughan Clarkson and Alexandra Posoldova.		Ongoing
2018-7-2	Remove funding request form from website		

Budget requests

Item name	date	Requested amount	Approved
IEEE Cybersecurity seminar - Membership Development		100	Yes
Careers and Networking Fair at Griffith University		150	Yes
EA Edison Tubes event	early November	200	Yes
Journal Club		44	Yes