

Minutes of Meeting held on Jun 12th 2018, 5:30pm
Venue: UQ General Purpose (South) Building, Room 78-421
Webex Meeting Number: 591 164 987 Dial in Number (1800456315)

Dr. Daniel Eghbal, IEEE QLD Section Chair	Dr. Alexandra Posoldova - IEEE QLD Section Secretary
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Office	Attendance	Present	Apology	Webex	Absent
Chair	Daniel Eghbal	X			
Vice Chair	Nilesh Modi		X		
Secretary	Alexandra Posoldova	X			
Treasurer	Vaughan Clarkson	X			
Immediate Past Chair	Garry Einicke				
Newsletter Editor	David Russel		X		
Webmaster	Farzad Farajzadeh		X		
Professional Activities	Mehdi Mosadeghy			X	
Membership Development chair	Sudarshan Dahal		X		
Awards & Recognition	Marcus Jiang			X	
Student Activities Chair	Rasoul Garmabdari				
Student Activities Assistant Chair	Mostafa Esmaeili				
Educational Activities Chair	M o h a m m a d h o s s e i n Etesami				
Engineers Australia Liaison	Tapan Saha		X		
TISP	Jan McSweeney		X		
Women in Engineering (Chair)	Marie-Luise Wille	X			
Women in Engineering (Vice chair)	Negareh Ghasemi		X		
Women in Engineering (Secretary)	Hanxiao Zhang	X			
Aerospace and Electronic Systems Chapter (Chair)	Jason Williams	X			
Aerospace and Electronic Systems Chapter (VC)	Ken Morris				
Aerospace and Electronic Systems Chapter (Sec)	Amit Singh				
Computational Intelligence Chapter (Chair)	Andrew Lewis	X			
Computational Intelligence Chapter (VC)	Anima	X			

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Computational Intelligence Chapter (Sec)	Toshi Sinha		X		
Computational Intelligence Chapter (Treasurer)	Zahra Jadidi				
Computer Chapter (Chair)	Amin Gharipour				
Computer Chapter (VC)	Rajib Rana				
Computer Chapter (Sec)					
Computer Chapter (Treasurer)					
Control Sys/Robo & Auto Chapter (Chair)	Luis Mejias Alvarez				
Control Sys/Robo & Auto Chapter (VC)	Navinda Kottege				
Control Sys/Robo & Auto Chapter (Sec)					
Engineering in Medicine & Biology Chapter (Chair)	Qing Zhang				
Engineering in Med & Biology Chapter (VC)	Mohanraj Karunanithi				
Engineering in Med. & Biology Chapter (Sec)	Vanessa Smallbon		X		
MTT/AP Chapter (Chair)	Morteza Shahpari				
MTT/AP Chapter (VC)	Antony Lui				
MTT/AP Chapter (Secretary)	Konstanty Bialkowski				
PE/IE/EA (Chair)	Firuz Zare				
PE/IE/EA (VC)	Junwei Lu				
PE/IE/EA (SEc)	Seyyed Ali Pourmousavi Kani				
PE/IE/EA (Treasurer)	Mohammadhossein Etesami				
Power & Energy Chapter (Chair)	Tapan Saha		X		
Power & Energy Chapter (VC)	Nilesh Modi		X		
Power & Energy Chapter (Secretary)	Mohammadhossein Etesami				
Power and Energy Chapter (treasurer)	David Batterham		X		
Signal Pro & Comms Chapter (Chair)	Greg Hislop				
Signal Pro & Comms Chapter (VC)	Muhammad Mohtasim Sajjad				
Signal Pro & Comms Chapter (Sec)					
Young Professionals Affinity Group (Chair)	Sohrab (Rob) Makaremi	X			
Young Professionals Affinity Group (VC)	Nazanin Nadian	X			

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Young Professionals Affinity Group (Secretary)	Reuben Peterkin			X	
Young Professionals Affinity Group (Treasurer)	Hamid Moghadam				
Student Counsellor QUT	Ghavam Nourbakhsh				
QUT Student Branch, Chair	Nima Khoshsirafat			X	
QUT Student Branch, Vice-Chair	Mohsen Khorasany				
QUT Student Branch, Secretary	Mac Akmal Jahan				
QUT Student Branch, Treasurer	Chandrama Sarker				
Student Counsellor UQ	Chandima Ekanayake			X	
UQ Student Branch Chair	Blake Alexander				
UQ Student Branch Vice-Chair	Sean Lin				
UQ Student Branch Secretary					
UQ PES Student branch Chair	Lakshitha Naranpanawe				
UQ PES Student branch Vice-Chair	Ebby Thomas	X			
UQ PES Student branch Secretary	Vacant				
Student Counsellor GU-Nathan	Sascha Stegen				
GU Nathan Student Branch Chair	Ian Ockenden				
GU Nathan Student Branch Vice-Chair	Abdul Rehman				
GU Nathan Student Branch Secretary	Douglas Skinner				
GU Nathan Student Branch Treasurer	Joseph Simeon				
Student Counsellor GU-GC	Stephen So				
GU-GS Student Branch Chair	Ben John				
GU-GS Student Branch Treasurer	Elise Jenkins				
Student Counsellor USQ	Vacant				
Student Counsellor CQU – Brisbane	Sangeetha Kutty				
Student Counsellor CQU – Rockhampton	Ed Palmer				
Australian Oceanic Engineering Chapter – Queensland Rep	Navinda Kottege		X		
Power and Energy Chapter (student rep chair)	Lakshitha Naranpanawe				
Power and Energy Chapter (student rep vice-chair)	Ebby Thomas	X			
IEEE HKN President	Wriece Madessery				

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IEEE HKN - Faculty advisor	Tapan Saha		X		
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The 5th Queensland Section meeting for 2018 started at 5:30pm after Chair noted that the required quorum was present and welcomed the members. Alexandra Posoldova (Secretary) recorded the minutes.

1. **Attendance and apologies:** As noted.
2. **Confirmation of agenda:** agenda confirmed.
3. **Approval of minutes of the last meeting:** Minutes of the section meeting on 10 April 2018 was circulated before the meeting. No changes or corrections were suggested. A motion was moved by the secretary for the acceptance of the minutes as true record of the meeting.

Motion: That the minutes of the meeting held on 8 May 2018 be accepted.

Proposer: Hanxiao Zhang **Seconded:** Daniel Eghbal **Motion PASSED.**

4. **Review of Action List:**

5. **Section Chair:**

- 5.1. QUT student branch nominated Ghavam Nourbakhsh as QUT Student Councilor and the committee appointed Ghavam as QUT Councilor.
- 5.2. Some chapters including Computer Society and Professional Activities are inactive and have only one or no event.
- 5.3. Similar to previous years, the committee had approved \$500 sponsorship for the “Electrical Fraternity Annual Dinner and Awards Night” on 28th June as well as up to \$400 budget to support 10 delegates from the committee to attend the dinner (Section chair sought approval by emails). 4 committee members have replied and 4 seats are still available.
- 5.4. Following the request from R10, the committee approved up to \$1500 (AUD) budget to support maximum two volunteers (Student/YP/WIE) to attend the 2018 SYWL congress in Bali 30Aug-2 September subject to receiving \$500 USD from R10.
 1. **Action Item 2018-6-1:** Section chair to send the call for EOI to the committee for attending the 2018 SYWL Congress in Bali.

5.5.

6. **Secretary:**

- 6.1. No more recordings as Alexandra can no longer provide speaker. Other alternatives will be considered to improve quality of audio over Weebex.

7. **Treasurer:**

- 7.1. Treasurer report was circulated before the meeting.
- 7.2. Consideration to change banks due to difficulties with international transfers.

8. **Membership Development:**

- 8.1. \$100 budget approved for MD seminar at Powerlink

9. **Webmaster:**

- 9.1. Following recent privacy policy changes by IEEE to make all IEEE websites comply with new European Union privacy laws, QLD Section website experienced difficulties. The webmaster contacted IEEE Technical staff and the issue was resolved.**Student activities UQ PES**
- 9.2. Ebby Thomas received travel support from IEEE PES to attend the PES Student Congress in Brazil in Aug 2018.
- 9.3. The badge that IEEE PES Student branch had ordered as a gift for speakers, was delivered to the PES chapter and presented at the meeting.
- 9.4. Section Chair requested a vote of thanks to be recorded to Ebby Thomas for organizing the catering for the committee meetings in 2018.

10. Computational Intelligence

- 10.1. 27-28th of October planned event IEEE Australia Big Data Analytics Symposium.
Estimated attendance 50-100 people. It was advised that this conference can either be supported with \$500 and treated the conference as event with DL or seed money can be provided after budget will be presented.
- 10.2. Anima was appointed as Vice chair of the chapter

11. Power & Energy and DEIS Joint Chapter:

- 11.1. One event coming on June 19 @ 4:00 pm - 5:00 pm at UQ. Topic: Whole of Australian National Electricity Market assessment of economic levels of transmission interconnection, intermittent generation and energy storage capacity. Speaker(s): Dr Ian Rose, EY. Event will be supported with \$100 for catering.
- 11.2. Award of IEEE QLD PES-DEIS Chapter Outstanding Engineer Award, & Two outstanding PES Volunteer award.
- 11.3. IEEE PESGM Students Prize award 2018 has been announced. This year winners are: Junhyuck Seo ; Huajie Gu from UQ. They will each be awarded \$2k for attending the IEEE PESGM 2018 at Portland, USA in August.
- 11.4. EA-IEEE-IET Seminar on “Renewable Electricity Sources” went very well at EA in the city on 23rd May. Prof Tapan Saha & Dr Ruifeng Yan were among the speakers. 130+ people registered and 30 were in the waiting list.
- 11.5. 2 more events for the PES-DEIS Chapter in planning stage within the next few weeks.

12. Signal Pro & Comms Chapter :

- 12.1. Monthly journal club meeting was held last Tuesday at which Greg Hislop presented an overview paper on the great Australian project that is the ASKAP radio telescope. The signal processing and data processing requirements of this system are truly impressive and provided a great subject of conversation for the ten attendees. We had 5 members and 5 guests, all from a combination of companies and academics. We welcome all comers to our technical paper discussions (with a social/networking side to them). Our next event will be another journal club event on the first Tuesday of July, the paper is yet to be announced.

13. Young Professionals:

- 13.1. Event organised and submitted L31

14. Women in Engineering:

- 14.1. Free/discounted registration for organising committee members can be considered subject to the budget availability. At this stage, no budget can be allocated for this purposes.
- 14.2. MOU (between QLD Section and other section) for financial sponsorship will be uploaded.
- 14.3. Han will represent QLD WIE at TENSYP 2018 in Sydney and Han will be a presenter at WIE's workshops in TENSYP. Han applied for QLD committee's support for \$250 to help with Han's flight cost. QLD committee approved Han's application for reimbursing \$250 to Han for her trip.

Next meeting is on Tue 10 July 2018.

The meeting adjourned at 7:15pm.

ACTION LIST

Actions shaded dark have been either completed or cancelled.

(Numbering Scheme: Meeting#-Action Number-Year).

Action No	Description	Completion Date	Status
2018-2-1	A sub account for the ILS to be opened under the QLD account with signatories Marie-Luise Wille, Hanxiao Zhang, Vaughan Clarkson, Alexandra Posoldova		Completed
2018-2-2	Transfer \$5000 (AUD) into the 2018 IEEE WIE ILS Subaccount		Completed
2018-2-3	Draft an MOU between QLD Section and other Australian Section willing to financially sponsor the 2018 WIE ILS outlining the co-funding options and profit/loss shares.		Completed
2018-5-1	Nilesh will send report of events held so far this year by each chapter		Completed
2018-6-1	Section chair to send the call for EOI to the committee for attending the 2018 SYWL Congress in Bali.		

Budget requests

Item name	date	Requested amount	Approved
PES - Whole of Australian National Electricity Market assessment of economic levels of transmission interconnection, intermittent generation and energy storage capacity	19/06/2018	100	Yes
Membership development - Powerlink		100	Yes

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Item name	date	Requested amount	Approved
Support for Han to attend TENSYP in Sydney		250	Yes
\$1500 (AUD) budget to support maximum two volunteers (Student/YP/WIE) to attend the 2018 SYWL congress in Bali 30Aug-2 September subject to receiving \$500 USD from R1		1500	Yes